PINOLE CITY COUNCIL
AGENDA

TUESDAY
FEBRUARY 4, 2020

6:00 P.M.

2131 Pear Street, Pinole, California

Roy Swearingen, Mayor
Norma Martinez-Rubin, Council Member
Peter Murray, Council Member
Vincent Salimi, Council Member
Anthony Tave, Council Member

Public Comment: The public is encouraged to address the City Council on any matter listed on the agenda or on any other matter within its jurisdiction subject to the rules of decorum described in Council Resolution 2019-03. If you wish to address the City Council, please complete the gold card that is provided at the rear entrance to the Council Chambers and hand the card to the City Clerk. City Council will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote. City Council will hear public comment on matters **not** listed on the agenda during Citizens to be Heard, Agenda Item 5.

Americans With Disabilities Act: In compliance with the Americans With Disabilities Act of 1990, if you need special assistance to participate in a City Meeting or you need a copy of the agenda, or the agenda packet in an appropriate alternative format, please contact the City Clerk's Office at (510) 724-8928. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. Assisted listening devices are available at this meeting. Ask the City Clerk if you desire to use this device.

Note: Staff reports are available for inspection at the Office of the City Clerk, City Hall, 2131 Pear Street during regular business hours, 8:00 a.m. to 4:30 p.m. Monday – Thursday, and on the City Website at www.ci.pinole.ca.us. You may also contact the City Clerk via e-mail at hiopu@ci.pinole.ca.us

COUNCIL MEETINGS ARE TELEVISED LIVE ON CHANNEL 26. They are retelecast the following Thursday at 6:00 p.m. The Community TV Channel 26 schedule is published on the city's website at www.ci.pinole.ca.us. City Council meetings are video-streamed live on the City's website, and remain archived on the site for five (5) years.

Ralph M. Brown Act. Gov. Code § 54950. *In enacting this chapter, the Legislature finds and declares that the public commissions, boards and councils and the other public agencies in this State exist to aid in the conduct of the people's business. It is the intent of the law that their actions be taken openly and that their deliberations be conducted openly. The people of this State do not yield their sovereignty to the agencies, which serve them. The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments they have created.*

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS

2. ROLL CALL, CITY CLERK'S REPORT & STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision: (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself /herself from discussing and voting on the matter; and (3) leave the room until after the decision has been made, Cal. Gov't Code § 87105.

3. CONVENE TO A CLOSED SESSION

Citizens may address the Council regarding a Closed Session *item prior to the Council adjourning into the Closed Session, by first providing a speaker card to the City Clerk.*

A. CONFERENCE WITH LABOR NEGOTIATORS
Gov. Code § 54957.6
Agency designated representatives: City Manager Andrew Murray, Assistant City Manager Hector De La Rosa
Employee organizations: PPEA & IAFF

OPEN SESSION WILL COMMENCE UPON COMPLETION OF CLOSED SESSION DISCUSSIONS, WHICH MAY OCCUR BEFORE 7:00 PM

4. RECONVENE IN OPEN SESSION TO ANNOUNCE RESULTS OF CLOSED SESSION

5. CITIZENS TO BE HEARD (Public Comments)

Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes, and is subject to modification by the Mayor. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting.

6. RECOGNITIONS / PRESENTATIONS / COMMUNITY EVENTS

A. Proclamations
1. Recognizing Pinole Valley High School Water Polo Team
2. Honoring Pinole Firefighter of the Year, Eric Holt
3. Honoring Pinole Police Officer of the Year, Jonathan Porter

B. Presentations / Recognitions

7. CONSENT CALENDAR

All matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any interested party or Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

A. Approve the Minutes of the Meeting of January 21, 2020

B. Receive the January 18, 2020 – January 31, 2020 List of Warrants in the Amount of $272,194.19 and the January 24, 2020 Payroll in the Amount of $416,231.83

C. Ordinance Amending The Pinole Zoning Code To Change The Approval Authority For Design Review Of Single Family Homes **[Action: Adopt Ordinance on Second Reading (Casher)]**

D. Receive the Quarterly Investment Report for the Quarter Ending December 31, 2019 **[Action: Receive and File Report (A. Miller)]**

E. Resolution Approving City Manager Andrew Murray's Residence Outside Of The City Of Pinole **[Action: Adopt Resolution per Staff Recommendation (Casher)]**

F. Authorize Revised Response To Grand Jury Report No. 1907, "Stormwater Trash Reduction" **[Action: Authorize Mayor to Sign Revised Response (T. Miller)]**

G. Declare The Listed Property As Surplus And Designate A Purchasing Officer To Dispose Of The Listed Property In Accordance With The Procurement Policy **(T. Miller)**

8. PUBLIC HEARINGS

Citizens wishing to speak regarding a Public Hearing item should fill out a speaker card prior to the completion of the presentation, by first providing a speaker card to the City Clerk. An official who engaged in an ex parte communication that is the subject of a Public Hearing must disclose the communication on the record prior to the start of the Public Hearing.

NONE

9. OLD BUSINESS

NONE

10. NEW BUSINESS

NONE

11. REPORTS & COMMUNICATIONS

A. Mayor Report
   1. Announcements

B. Mayoral & Council Appointments

C. City Council Committee Reports & Communications

D. Council Requests For Future Agenda Items

E. City Manager Report / Department Staff

F. City Attorney Report

12. **ADJOURNMENT** to the Regular City Council Meeting of February 18, 2020 In Remembrance of Amber Swartz.

I hereby certify under the laws of the State of California that the foregoing Agenda was posted on the bulletin board at the main entrance of Pinole City Hall, 2131 Pear Street Pinole, CA, and on the City's website, not less than 72 hours prior to the meeting date set forth on this agenda.

POSTED: January 30, 2020 at 4:00 P.M.

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Heather Iopu, CMC
City Clerk

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CITY COUNCIL MEETING
MINUTES
January 21, 2020

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS

The City Council Meeting was held in the Pinole Council Chambers, 2131 Pear Street, Pinole, California. Mayor Swearingen called the Regular Meeting of the City Council to order **5:01** p.m. and led the Pledge of Allegiance.

2. ROLL CALL, CITY CLERK'S REPORT & STATEMENT OF CONFLICT

A. COUNCILMEMBERS PRESENT

Roy Swearingen, Mayor
Norma Martinez-Rubin, Mayor Pro Tem
Peter Murray, Councilmember
Vincent Salimi, Councilmember
Anthony Tave, Councilmember, arrived at 6:04 p.m.

B. STAFF PRESENT

Andrew Murray, City Manager
Hector De La Rosa, Assistant City Manager
Heather Iopu, City Clerk
Eric Casher, City Attorney
Alex Mog, Assistant City Attorney
Tamara Miller, Development Services Director/City Engineer
Chris Wynkoop, Fire Chief
Andrea Miller, Finance Director

City Clerk Iopu announced the agenda was posted on January 16, 2020 at 4:00 p.m. All legally required notice was provided.

City Clerk Iopu announced that additional materials pertaining to Item 8A and 9A on the Agenda were provided at the dais for the Council and copies were placed at the rear of the Chamber for the public.

Following an inquiry to the Council, the Council reported there were no conflicts with any items on the agenda.

3. CONVENE TO A CLOSED SESSION

Citizens may address the Council regarding a Closed Session *item prior to the Council adjourning into the Closed Session, by first providing a speaker card to the City Clerk.*

A. PUBLIC EMPLOYMENT
Gov. Code § 54957
Title: City Manager

B. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Gov. Code § 54956.9(d)(2)
Number of Potential Cases: 1

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C. CONFERENCE WITH LABOR NEGOTIATORS
Gov. Code § 54957.6
Agency designated representatives: City Manager Andrew Murray, Assistant City Manager Hector De La Rosa
Employee organizations: PPEA & IAFF

D. CONFERENCE WITH LABOR NEGOTIATORS
Gov. Code § 54957.6
Agency designated representatives: City Manager Andrew Murray, Assistant City Manager Hector De La Rosa, Legal Counsel Cepideh Roufougar
Employee organizations: IAFF

4. RECONVENE IN OPEN SESSION TO ANNOUNCE RESULTS OF CLOSED SESSION

Mayor Swearingen reconvened the meeting at 7:20 p.m. There was no reportable action from the Closed Session.

5. CITIZENS TO BE HEARD (Public Comments)

Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes, and is subject to modification by the Mayor. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting.

The following speakers addressed the City Council:

Francis Adebola-Wilson, Pinole Library Branch Manager**,** announced upcoming events at the Pinole Library.

Debbie Long, resident of Pinole, spoke regarding the restrooms at the Wastewater Treatment plant. Expressed concerns regarding maintenance issues and asked if staff would be addressing the issues.. Also noted there are issues at the parking lot at the plant.

Rafael Menis, resident of Pinole, encouraged members of the community to check their voter registration status before the upcoming primary election in March 2020.

Devin Murphy, resident of Pinole, spoke regarding the Charter City item. Encouraged the public to support an effort to increase tourism in the city by using the hashtag, #visitPinole in social media.

6. RECOGNITIONS / PRESENTATIONS / COMMUNITY EVENTS

A. Proclamations

None.

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B. Presentations / Recognitions

1. Introduction of Senior Project Manager Misha Kaur & Code Enforcement Officer Justine Sidie

Tamara Miller, Development Services Director/City Engineer introduced Misha Kaur as the new Senior Project Manager. Ms. Kaur thanked the Council and staff for the opportunity to serve the City.

Planning Manager David Hanham introduced Code Enforcement Officer, Justine Sidie. Ms. Sidie expressed her thanks for the opportunity to continue to serve the City.

2. PG&E Community Wildfire Safety Program Presentation by Pamela Perdue

Presentation given by PG&E representatives Treva Reed and Pamela Perdue regarding the Community Wildfire Program and updates specific to the PSPS events. Discussed the improvements to the program and notification procedures.

Council members asked questions.

Maureen Toms, resident of Pinole, encouraged public to sign up for cwsalerts.com to get updates on PSPS events. Announced pending litigation including SB431 that addresses cell providers requirements for service during planned power outage events.

Council members asked questions of PG&E representatives. PG&E representatives responded to questions and announced methods to sign up for alerts regarding future PSPS safety information.

Council members made comments regarding the details of the presentation. PG&E representatives responded.

7. CONSENT CALENDAR

All matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any interested party or Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

Rafael Menis, resident of Pinole, spoke regarding Item 7C, discussed details of the report. Asked if staff has reviewed the other MOUs to ensure that other errors had not been made

Rafael Menis, resident of Pinole, spoke regarding Item 7F. Asked regarding details of the 115 Trust, made comments regarding the report.

Council members, asked questions regarding Item 7F.

Finance Director Miller responded to questions regarding details of the CAFR report.

A. Approve The Minutes Of The Meeting Of December 17, 2019

B. Receive the December 7, 2019 – January 17, 2020 List Of Warrants In the Amount Of $1,438,695.62; the December 13, 2019 Payroll In The Amount Of $520,775.04; the December 27, 2019 Payroll In the Amount Of $407,395.58; And the January 10, 2020 Payroll In The Amount Of $537,420.01

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C. Approve And Authorize The City Manager To Execute A Settlement Agreement Between The City Of Pinole And Fire Department Employees **[Action: Adopt Resolution per Staff Recommendation (De La Rosa)]**

D. Adopt A Resolution To Authorize The City Manager To Execute An Amendment To The Contract With Raney Planning & Management Inc. For Environmental Review In An Amount Not To Exceed $46,097.00 **[Action: Adopt Resolution per Staff Recommendation (T. Miller)]**

SUCCESSOR AGENCY ITEM (Item 7E Only)

E. Adopt A Resolution Approving The Recognized Obligation Payment Schedule For July 1, 2020 – June 30, 2021 (ROPS 20-21) For The Pinole Successor Agency In The Amount Of $3,603,904 **[Action: Adopt Resolution per Staff Recommendation (A. Miller)]**

F. Receive And Accept The Comprehensive Annual Financial Report (CAFR) For The Fiscal Year (FY) Ended June 30, 2019 **[Action: Receive and File Report (A.Miller)]**

G. Adopt A Resolution Authorizing The Filing Of An Application For Allocation Of Fiscal Year 20-21 Transportation Act Article 3 Pedestrian/ Bicycle Project Funding **[Adopt Resolution per Staff Recommendation (T. Miller)]**

ACTION: Motion by Council Members Martinez-Rubin/Tave to approve Consent Calendar Items A-D, F and G.

Vote:	**Passed**	**5-0**
	Ayes:	**Swearingen, Martinez-Rubin, Murray, Salimi, Tave**
	Noes:	**None**
	Abstain:	**None**
	Absent:	**None**

ACTION: Motion by Board Members Martinez-Rubin/Tave to approve Successor Agency Consent Calendar Item E.

Vote:	**Passed**	**5-0**
	Ayes:	**Swearingen, Martinez-Rubin, Murray, Salimi, Tave**
	Noes:	**None**
	Abstain:	**None**
	Absent:	**None**

8. PUBLIC HEARINGS

Citizens wishing to speak regarding a Public Hearing item should fill out a speaker card prior to the completion of the presentation, by first providing a speaker card to the City Clerk. An official who engaged in an ex parte communication that is the subject of a Public Hearing must disclose the communication on the record prior to the start of the Public Hearing.

A. Ordinance Amending The Pinole Zoning Code To Change The Approval Authority For Design Review Of Single Family Homes. **[Action: Conduct Public Hearing and Approve First Reading of Ordinance (Casher)]**

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City Attorney Casher introduced the item. Assistant City Attorney Mog presented staff report highlighting the details of the report.

At 8:49 Mayor Swearingen opened the Public Hearing. The following speakers addressed the City Council:

Rafael Menis, resident of Pinole, spoke in opposition of the item. Expressed concern regarding the associated fees and burden on staff and the public.

Debbie Long, resident of Pinole, spoke in favor of the ordinance. Encouraged the Council to adopt the ordinance in order to ensure that the public has the opportunity to participate in the review process.

Council members asked questions of staff regarding the history of the item and the fees associated with it.

Council members held discussion regarding possible options for the design review and approval structure.

ACTION: Motion by Council Members Murray/Martinez-Rubin To Introduce and Waive First Reading of An Ordinance Amending The Pinole Zoning Code To Change The Approval Authority For Design Review Of Single Family Homes from the Zoning Administrator to a Subcommittee of the Planning Commision

Vote:	**Passed**	**4-1**
	Ayes:	**Swearingen, Martinez-Rubin, Murray, Salimi**
	Noes:	**Tave**
	Abstain:	**None**
	Absent:	**None**

9. OLD BUSINESS

A Provide Direction On Initial Draft Charter And Process For Public Outreach **[Action: Discuss and Provide Direction (Mog)]**

Assistant City Attorney Mog introduced the item and highlighted details of the staff report.

Rafael Menis, spoke regarding listed potential powers that could be listed in a charter. Expressed concern that the powers listed could be more broad then intended.

Devin Murphy, spoke regarding community engagement throughout the process of developing the Charter. Encouraged the City to start early in taking action on educating the public and the importance of digital outreach.

Council members asked questions of staff. Staff responded to questions.

Discussion held by Council members on the potential implications, risks and benefits of becoming a Charter City.

The Council gave consensus to set a special meeting to discuss the issue within the next month.

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ACTION: Motion by Council Members Murray/Tave to extend the meeting to 11:15 p.m.

Ayes:	**Swearingen, Martinez-Rubin, Murray, Salimi, Tave**
Noes:	**None**
Abstain:	**None**
Absent:	**None**

10. NEW BUSINESS

A. Review, Discuss, And Provide Direction To Staff On Awarding Grants Related To The Farmers' Market To Local Pinole Non-Profit Organizations **[Action: Discuss and provide direction (De La Rosa)]**

Assistant City Manager De La Rosa introduced the item and provided background information.

Council held discussion and gave direction to extend the deadline for the application period and extend an invitation to known youth groups in Pinole to apply.

11. REPORTS & COMMUNICATIONS

A. Mayor Report
   1. Announcements

Mayor Swearingen announced the Mayor's Conference in Pinole. Reviewed the topics of the meeting; regional transportation and housing issues.

B. Mayoral & Council Appointments

None

C. City Council Committee Reports & Communications

Norma Martinez-Rubin announced her attendance at the January WestCat meeting. Introduced City Clerk Iopu who presented an update on local Census 2020 information.

Councilmember Murray attended WCCIMA meeting and announced new Executive Director, Peter Holtzclaw. Reported discussion on recycling service and budget adjustments.

D. Council Requests For Future Agenda Items

Council member Tave asked for an update on the fire study. Staff reported it will be coming back at an upcoming meeting.

Council member Tave asked for a future agenda item to discuss minimum wage. No consensus given.

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E. City Manager Report / Department Staff

City Manager Murray announced the special City Council meeting for a workshop on the Strategic Plan on January 25, 2020 at 9:00 a.m. at the Pinole Youth Center.

F. City Attorney Report

City attorney reported that the smoking ordinance related to tobacco products adopted last year is now in full effect.

Mayor Swearingen announced the passing of Randy Eikenbary, a former Pinole Police Officer and made comments honoring his life and service to Pinole.

12. ADJOURNMENT to the Special City Council Meeting of January 25, 2020 In Remembrance of Amber Swartz and Randy Eikenbary, and overseas military.

At 11:22 p.m., Mayor adjourned to the Special City Council Meeting of January 25, 2020 In Remembrance of Amber Swartz

Submitted by:

Heather Iopu, CMC
City Clerk

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7B

WARRANT LISTING

By Vendor Name

City of Pinole, CA

Payment Dates 01/18/2020 - 01/31/2020

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 4LE00 - 4LEAF, INC.					
J1909-01B	93097	01/31/2020	212-20340	PROFESSIONAL SERVICES SEP 1-30 2019	12,150.00
J1909-02B	93097	01/31/2020	212-20330	PROFESSIONAL SERVICES INVOICE SEP 1-30, 2019	3,900.00
J3681N	93097	01/31/2020	100-231-42101	FIRE INSPECTIONS	17,010.00
				Vendor 4LE00 - 4LEAF, INC. Total:	**33,060.00**
Vendor: ABB03 - ABBEY CARPET OF EL CERRITO					
19-11-120	93098	01/31/2020	105-231-47201	VYNIL/CARPET/TILE/RUBBER INSTALLATION	14,105.00
				Vendor ABB03 - ABBEY CARPET OF EL CERRITO Total:	**14,105.00**
Vendor: 1777 - ACEK9.COM					
263165	93099	01/31/2020	100-221-42514	SAFETY CLOTHING- PD	168.00
				Vendor 1777 - ACEK9.COM Total:	**168.00**
Vendor: AIR10 - AIRGAS USA, LLC					
9967709398	93039	01/24/2020	100-343-42108	RENT CYL MD LARGE AIR- PW	74.55
				Vendor AIR10 - AIRGAS USA, LLC Total:	**74.55**
Vendor: ALH01 - ALHAMBRA & SIERRA SPRINGS					
19593757 012320	93100	01/31/2020	100-222-42201	DRINKING WATER FOR POLICE	162.81
5025519 010620	93040	01/24/2020	500-641-42201	DRINKING WATER FOR WASTE WATER	128.94
5025531 010620	93040	01/24/2020	500-641-42201	DRINKING WATER FOR CORP YARD 11 TENNANT	71.00
				Vendor ALH01 - ALHAMBRA & SIERRA SPRINGS Total:	**362.75**
Vendor: 1685 - ALTA PLANNING + DESIGN, INC.					
00-2019-191-5	93041	01/24/2020	106-461-42101	OTP PARKING AND PEDESTRIAN STUDY	7,566.00
				Vendor 1685 - ALTA PLANNING + DESIGN, INC. Total:	**7,566.00**
Vendor: SRP01 - AMERICAN RIVER COLLEGE					
20-293	93042	01/24/2020	100-221-42301	WEAPONLESS DEFENSE INSTRUCTOR CLASS- PD	78.50
				Vendor SRP01 - AMERICAN RIVER COLLEGE Total:	**78.50**
Vendor: ARM04 - ARMOR LOCKSMITH SERVICES					
70395	93101	01/31/2020	100-343-42108	KEY DUPLICATE- PW	29.46
71390	93101	01/31/2020	500-642-42107	PADLOCK	21.07
71392	93101	01/31/2020	209-558-42108	DUPLIACTE KEY	25.17
				Vendor ARM04 - ARMOR LOCKSMITH SERVICES Total:	**75.70**
Vendor: 1230 - ASH HAVENS CONSTRUCTION					
011620	93102	01/31/2020	100-000-31510	2020 BL RENEWAL OVERPAYMENT	72.50
				Vendor 1230 - ASH HAVENS CONSTRUCTION Total:	**72.50**
Vendor: ATT01 - AT&T					
000014159895	93104	01/31/2020	525-118-43101	1099BAN CABLE SERVICES IT 12/10/19-1/09/20	1,573.78
000014161637	93104	01/31/2020	525-118-43101	9347BAN CABLE SERVICES IT 12/11/19-1/10/20	661.99
000014161643	93104	01/31/2020	525-118-43101	9349BAN CABLE SERVICES IT 12/11/19-1/10/20	798.01
000014161644	93104	01/31/2020	525-118-43101	9346BAN CABLE SERVICES IT 12/11/19-1/10/20	1,714.85
000014161645	93104	01/31/2020	525-118-43101	9348BAN CABLE SERVICES IT 12/11/19-1/10/20	715.15

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WARRANT LISTING **Payment Dates: 01/18/2020 - 01/31/2020**

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
000014161646	93104	01/31/2020	525-118-43101	9351BAN CABLE SERVICES IT 12/11/19-1/10/20	201.49
000014161648	93104	01/31/2020	525-118-43101	9345BAN CABLE SERVICES IT 12/11/19-1/10/20	159.47
000014162171	93104	01/31/2020	525-118-43101	9017BAN CABLE SERVICES IT 12/11/19-1/10/20	208.77
000014215592	93104	01/31/2020	525-118-43101	9350BAN CABLE SERVICES IT 12/20/19-1/19/20	2,985.74
JAN 08 20-2820	93103	01/31/2020	525-118-43101	TINY TOTS SOLAR 1/09-2/08/20	62.75
				Vendor ATT01 - AT&T Total:	**9,082.00**
Vendor: DUG01 - BARRY DUGGAN					
012120	93043	01/24/2020	100-221-42514	REIMBURSEMENT FOR DOG FOOD K9 KAISER	177.54
				Vendor DUG01 - BARRY DUGGAN Total:	**177.54**
Vendor: ESP01 - BELINDA ESPINOSA					
FEB 2020	93105	01/31/2020	100-117-41101	FEB 20 RETIREE MEDICAL REIMBURSEMENT	92.93
				Vendor ESP01 - BELINDA ESPINOSA Total:	**92.93**
Vendor: BIR05 - BIRITE FOODSERVICE DISTRIBUTORS					
5873706-02	93106	01/31/2020	209-552-43804	DAILY LUNCH PROGRAM BALANCE DUE- SC	538.00
5895481	93044	01/24/2020	209-552-43804	FOOD PROGRAM- SC	794.95
5895482	93044	01/24/2020	209-552-43807	FOOD PROGRAM- SC	1,215.45
5897083	93044	01/24/2020	209-552-43804	FOOD PROGRAM- SC	21.34
5897083	93044	01/24/2020	209-552-43807	FOOD PROGRAM- SC	159.09
5900027	93044	01/24/2020	209-552-43804	FOOD PROGRAM- SC	1,171.37
5900028	93044	01/24/2020	209-552-43804	FOOD PROGRAM- SC	552.32
5904901	93106	01/31/2020	209-552-43804	DAILY LUNCH PROGRAM- SC	763.28
5904902	93106	01/31/2020	209-552-43804	VALENTINE'S DAY LUNCHEON- SC	314.06
				Vendor BIR05 - BIRITE FOODSERVICE DISTRIBUTORS Total:	**5,529.86**
Vendor: BLU01 - BLUE SKY SPORTS					
AAJ008077	93107	01/31/2020	100-116-42514	GLASTIC PLATE STOCK	349.87
AAJ008095	93107	01/31/2020	100-116-42514	PLASTIC PLATE STOCK	31.41
				Vendor BLU01 - BLUE SKY SPORTS Total:	**381.28**
Vendor: LOW01 - BRIAN LOWRY					
FEB 2020	93108	01/31/2020	100-117-41101	FEB 20 RETIREE MEDICAL REIMBURSEMENT	1.49
				Vendor LOW01 - BRIAN LOWRY Total:	**1.49**
Vendor: CAL04 - CALCON SYSTEMS,INC.					
45900	93045	01/24/2020	500-641-42107	SERVICE CALLS	910.00
				Vendor CAL04 - CALCON SYSTEMS,INC. Total:	**910.00**
Vendor: CAL20 - CALIFORNIA ASSOCIATION OF PROFESSIONAL FIREFIGHTERS					
FEB 2020	93109	01/31/2020	100-231-41008	LONG TERM DISABILITY PLAN	295.00
				Vendor CAL20 - CALIFORNIA ASSOCIATION OF PROFESSIONAL FIREFIGHTERS Total:	**295.00**
Vendor: CAL01 - CALTEST ANALYTICAL LAB					
606101	93046	01/24/2020	500-641-44305	SUPPLIES- TP	2,118.65
				Vendor CAL01 - CALTEST ANALYTICAL LAB Total:	**2,118.65**
Vendor: CAP10 - CAP-HILLTOP					
31194	93047	01/24/2020	100-343-42108	OUTDOOR CLEANING OF PARKS DEC 2019	743.75
				Vendor CAP10 - CAP-HILLTOP Total:	**743.75**
Vendor: CCA02 - CCAC(CITY CLERKS ASSOCIATION OF CALIFORNIA)					
012420	93048	01/24/2020	100-112-42301	APRIL 15-17 20 CONFERENCE IN BURLINGAME	600.00
				Vendor CCA02 - CCAC(CITY CLERKS ASSOCIATION OF CALIFORNIA) Total:	**600.00**
Vendor: CCP03 - CCP INDUSTRIES					
IN02446594	93049	01/24/2020	500-641-44305	SUPPLIES- TP	181.77

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WARRANT LISTING — **Payment Dates: 01/18/2020 - 01/31/2020**

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
IN02454954	93049	01/24/2020	100-343-42108	SUPPLIES- PW	193.16
IN02456382	93110	01/31/2020	100-343-42108	SUPPLIES- PW	49.59
				Vendor CCP03 - CCP INDUSTRIES Total:	**424.52**
Vendor: CHR01 - CHRIST THE LORD EPISCOPAL CHURCH					
100495	93111	01/31/2020	100-117-42513	REPAIRS AND MAINTENACE	300.00
				Vendor CHR01 - CHRIST THE LORD EPISCOPAL CHURCH Total:	**300.00**
Vendor: CIT08 - CITY MECHANICAL, INC					
61745	93050	01/24/2020	100-222-42108	MAINTENANCE- PUBLIC SAFETY BLDG	1,142.78
61746	93050	01/24/2020	209-552-42108	MAINTENANCE- SC	931.63
61841	93050	01/24/2020	209-552-42108	MAINTENANCE- SC	2,888.78
				Vendor CIT08 - CITY MECHANICAL, INC Total:	**4,963.19**
Vendor: CON16 - CITY OF CONCORD					
82294	93112	01/31/2020	100-222-42201	PRINTING SERVICES- PD	117.88
82298	93112	01/31/2020	100-341-42201	PRINTING SERVICES	38.19
82351	93112	01/31/2020	209-552-43809	FEB 2020 NEWSLETTER- SC	316.53
				Vendor CON16 - CITY OF CONCORD Total:	**472.60**
Vendor: COL02 - COLE-PARMER INSTRUMENT CO					
2098570	93051	01/24/2020	500-641-44305	SUPPLIES- TP	71.00
				Vendor COL02 - COLE-PARMER INSTRUMENT CO Total:	**71.00**
Vendor: COM20 - COMCAST					
JAN 09 20-3131	93113	01/31/2020	100-231-43101	COMCAST BUSINESS CABLE 1/14-2/13/20- FIRE	7.85
JAN 14 20-0875	93052	01/24/2020	100-117-43105	COMCAST BUSINESS CABLE 1/18- 2/18 20- CITY OF PINO	34.64
JAN 14 20-8658	93113	01/31/2020	100-231-43105	COMCAST CABLE 1/19-2/18/20- FIRE	59.19
JAN 21 20-0511	93113	01/31/2020	100-221-42514	CABLE SERVICES 1/21-2/20/20- PD	176.35
				Vendor COM20 - COMCAST Total:	**278.03**
Vendor: CON45 - CONCORD GARDEN EQUIPMENT					
587497	93053	01/24/2020	100-343-42108	MAINTENANCE- PW	155.64
				Vendor CON45 - CONCORD GARDEN EQUIPMENT Total:	**155.64**
Vendor: CON93 - CONCORD UNIFORMS LLC					
16363	93114	01/31/2020	722-20431	SAFETY CLOTHING- PD	79.33
16366	93114	01/31/2020	722-20431	SAFETY CLOTHING- PD	79.33
16380	93114	01/31/2020	722-20431	SAFETY CLOTHING- PD	79.33
				Vendor CON93 - CONCORD UNIFORMS LLC Total:	**237.99**
Vendor: CCC13 - CONTRA COSTA COUNTY PUBLIC WORKS DEPARTMENT					
702899	93054	01/24/2020	100-343-42101	TRAFFIC SIGNAL MAINTENANCE CHARGER FOR DEC 2019	7,073.56
702899	93054	01/24/2020	310-347-42101	TRAFFIC SIGNAL MAINTENANCE CHARGER FOR DEC 2019	303.46
702899	93054	01/24/2020	310-348-42101	TRAFFIC SIGNAL MAINTENANCE CHARGER FOR DEC 2019	303.46
				Vendor CCC13 - CONTRA COSTA COUNTY PUBLIC WORKS DEPARTMENT Total:	**7,680.48**
Vendor: CON26 - CONTRA COSTA HEALTH SERVICES					
INV0231080	93115	01/31/2020	209-552-42514	HEALTH PERMIT FOR 2020/2021	1,711.00
				Vendor CON26 - CONTRA COSTA HEALTH SERVICES Total:	**1,711.00**
Vendor: 1539 - CORDICO PSYCHOLOGICAL CORPORATION					
4045	93055	01/24/2020	100-221-42101	PRE-EMP PSYCH EVAL- PD	400.00
				Vendor 1539 - CORDICO PSYCHOLOGICAL CORPORATION Total:	**400.00**

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Vendor: COR12 - CORELOGIC SOLUTIONS LLC					
81999230	93116	01/31/2020	525-118-42510	REALQUEST FOR DEC 19	668.41
				Vendor COR12 - CORELOGIC SOLUTIONS LLC Total:	**668.41**
Vendor: CSG01 - CSG CONSULTANTS INC.					
25875	93056	01/24/2020	212-461-42101	BUILDING INSPECTION SERVICES	12,160.00
26214	93056	01/24/2020	212-462-42101	BUILDING INSPECTION SERVICES	11,305.00
				Vendor CSG01 - CSG CONSULTANTS INC. Total:	**23,465.00**
Vendor: 1361 - DALE BLUME					
012320	93117	01/31/2020	100-231-42104	REIMBURSEMENT OF PARAMEDIC RENEWAL FEE	200.00
				Vendor 1361 - DALE BLUME Total:	**200.00**
Vendor: COO13 - DANA COOK					
FEB 2020	93118	01/31/2020	100-117-41101	FEB 20 RETIREE MEDICAL REIMBURSEMENT	353.28
				Vendor COO13 - DANA COOK Total:	**353.28**
Vendor: HUG01 - DANNY HUGHES					
FEB 2020	93119	01/31/2020	100-117-41101	FEB 20 RETIREE MEDICAL REIMBURSEMENT	0.48
				Vendor HUG01 - DANNY HUGHES Total:	**0.48**
Vendor: DEP02 - DEPARTMENT OF CONSERVATION					
13120	93120	01/31/2020	212-462-34211	STRONG MOTION AND SEISMIC HAZARD MAPPING FEE	288.65
				Vendor DEP02 - DEPARTMENT OF CONSERVATION Total:	**288.65**
Vendor: DEP03 - DEPARTMENT OF TRANSPORTATION					
SL200378	93057	01/24/2020	100-343-42101	SIGNALS AND LIGHTING OCT - DEC 2019	4,408.87
SL200378	93057	01/24/2020	310-347-42101	SIGNALS AND LIGHTING OCT - DEC 2019	229.92
SL200378	93057	01/24/2020	310-348-42101	SIGNALS AND LIGHTING OCT - DEC 2019	360.07
				Vendor DEP03 - DEPARTMENT OF TRANSPORTATION Total:	**4,998.86**
Vendor: 1443 - DIESEL DIRECT WEST, INC.					
83432361	93058	01/24/2020	100-10601	GASOLINE FOR CORP YARD	2,567.88
83438303	93121	01/31/2020	500-10601	DIESEL FOR CORP YARD	414.04
				Vendor 1443 - DIESEL DIRECT WEST, INC. Total:	**2,981.92**
Vendor: EAS01 - EAST BAY DIVISION					
12920	93122	01/31/2020	100-110-42303	DINNERS FOR MEETING	100.00
				Vendor EAS01 - EAST BAY DIVISION Total:	**100.00**
Vendor: WES39 - EAST BAY TIMES					
JAN 2020	93059	01/24/2020	100-117-42401	RENEWAL SUBSCRIPTION ACC#4647536 THROU 1/31/20	481.47
				Vendor WES39 - EAST BAY TIMES Total:	**481.47**
Vendor: EBM01 - EBMUD					
31775-010820	93060	01/24/2020	100-343-43102	3061 Simas Ave--Irrigation Use Only	79.24
39199-010820	93060	01/24/2020	500-642-43102	05005 HYDRAND PERMIT-CONSTRUCTION	587.20
				Vendor EBM01 - EBMUD Total:	**666.44**
Vendor: 1778 - E-COLT SYSTEMS INC					
12120	93163	01/30/2020	209-554-36402	CLASS MOVIE MAKING FALL 2019	600.00
				Vendor 1778 - E-COLT SYSTEMS INC Total:	**600.00**
Vendor: 1318 - ECS IMAGING, INC.					
14609	93061	01/24/2020	106-118-42510	ANNUAL RENEWAL SERVICE	7,140.00
				Vendor 1318 - ECS IMAGING, INC. Total:	**7,140.00**

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Vendor: 1771 - ELENA NUFABLE					
012120	93062	01/24/2020	209-20308	1/18/20 PSC RENTAL DEPOSIT REFUND	750.00
				Vendor 1771 - ELENA NUFABLE Total:	**750.00**
Vendor: FIS01 - FISHER SCIENTIFIC					
5607188	93063	01/24/2020	500-641-44305	SUPPLIES- TP	114.65
5852481	93063	01/24/2020	500-641-44305	SUPPLIES- TP	32.09
6019755	93063	01/24/2020	500-641-44305	SUPPLIES- TP	114.65
				Vendor FIS01 - FISHER SCIENTIFIC Total:	**261.39**
Vendor: GAT07 - GATEWAY PINOLE VISTA, LLC					
FEB 2020	93123	01/31/2020	201-343-42513	FEB 20 1340 FITZGERALD DRIVE LEASE PAYMENT	100.00
				Vendor GAT07 - GATEWAY PINOLE VISTA, LLC Total:	**100.00**
Vendor: MAN02 - GEORGIA MANESSIS					
12920	93124	01/31/2020	209-552-43804	REIMBURSEMENT FOR PURCHASE OF FOOD- SC	61.67
				Vendor MAN02 - GEORGIA MANESSIS Total:	**61.67**
Vendor: GRA03 - GRAINGER					
9407341834	93125	01/31/2020	500-641-42107	PARTS- TP	44.55
				Vendor GRA03 - GRAINGER Total:	**44.55**
Vendor: GRA15 - GRANICUS INC.					
111630	93126	01/31/2020	525-118-42105	COMMUNICATIONS CLOUD 3/31/19-3/30/20- IT	5,771.70
				Vendor GRA15 - GRANICUS INC. Total:	**5,771.70**
Vendor: VER02 - GTE MOBILNET OF CALIFORNIA LIMITED PARTNERSHIP					
9846377340	93127	01/31/2020	525-118-43101	PHONE/MONITORS DEC 16-JAN 15	4,528.13
				Vendor VER02 - GTE MOBILNET OF CALIFORNIA LIMITED PARTNERSHIP Total:	**4,528.13**
Vendor: HAC01 - HACH COMPANY					
11783119	93064	01/24/2020	500-641-44305	LAB SUPPLIES- TP	247.78
				Vendor HAC01 - HACH COMPANY Total:	**247.78**
Vendor: HAR01 - HARRINGTON INDUSTRIAL PLASTIC, LLC					
006L5399	93065	01/24/2020	500-641-42107	PARTS/TOOLS- TP	1,156.90
				Vendor HAR01 - HARRINGTON INDUSTRIAL PLASTIC, LLC Total:	**1,156.90**
Vendor: 1161 - HINDERLITER, DE LLAMAS & ASSOCIATES					
0032878-IN	93128	01/31/2020	100-117-42101	ECONOMIC DEVELOPEMENT SERVICES	4,750.00
				Vendor 1161 - HINDERLITER, DE LLAMAS & ASSOCIATES Total:	**4,750.00**
Vendor: HOM01 - HOME DEPOT CREDIT SERVICE					
DEC 20 19	93066	01/24/2020	100-343-42107	MONTHLY STATEMENT	23.25
DEC 20 19	93066	01/24/2020	100-343-42108	MONTHLY STATEMENT	61.95
DEC 20 19	93066	01/24/2020	100-343-42108	MONTHLY STATEMENT	53.76
DEC 20 19	93066	01/24/2020	100-343-42108	MONTHLY STATEMENT	467.75
DEC 20 19	93066	01/24/2020	207-344-42107	MONTHLY STATEMENT	38.00
DEC 20 19	93066	01/24/2020	209-552-42108	MONTHLY STATEMENT	146.36
DEC 20 19	93066	01/24/2020	500-641-42107	MONTHLY STATEMENT	333.44
DEC 20 19	93066	01/24/2020	500-642-42514	MONTHLY STATEMENT	224.92
JAN 21 20	93129	01/31/2020	100-343-42108	MONTLHY STATEMENT	1,555.56
JAN 21 20	93129	01/31/2020	100-345-42108	MONTLHY STATEMENT	310.34
				Vendor HOM01 - HOME DEPOT CREDIT SERVICE Total:	**3,215.33**
Vendor: IMA01 - IMAGE SALES, INC.					
0067480-IN	93130	01/31/2020	100-222-42201	BADGES FOR POLICE	69.49
				Vendor IMA01 - IMAGE SALES, INC. Total:	**69.49**
Vendor: 1368 - INTERACTIVE RESOURCES, INC.					
181761	93131	01/31/2020	100-117-42101	FARIA HOUSE SERVICE PERIOD OCT-DEC 2019	10,436.24
				Vendor 1368 - INTERACTIVE RESOURCES, INC. Total:	**10,436.24**

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Vendor: CUL03 - ISING'S CULLIGAN-LIVERMORE					
379X02705700	93067	01/24/2020	500-641-44305	DEIONIZATION/PORTABLE EXCHANGE SERVICE- TP	442.55
				Vendor CUL03 - ISING'S CULLIGAN-LIVERMORE Total:	**442.55**
Vendor: PAR01 - JAMES PARROTT					
FEB 2020	93132	01/31/2020	100-117-41101	FEB 20 RETIREE MEDICAL REIMBURSEMENT	0.24
				Vendor PAR01 - JAMES PARROTT Total:	**0.24**
Vendor: JAN92 - JAN-PRO OF THE GREATER BAY AREA					
94644	93133	01/31/2020	209-553-42108	DECEMBER JANITORIAL SERVICE- TINY TOTS	377.00
95173	93133	01/31/2020	209-553-42108	JANUARY JANITORIAL SERVICE- TINY TOTS	377.00
				Vendor JAN92 - JAN-PRO OF THE GREATER BAY AREA Total:	**754.00**
Vendor: 1490 - JEREMY FROLICK					
012220	93068	01/24/2020	500-641-42401	REIMBURSEMENT FOR GRADE II CERTIFICATE	170.00
				Vendor 1490 - JEREMY FROLICK Total:	**170.00**
Vendor: HAR29 - JOHN HARDESTER					
FEB 2020	93134	01/31/2020	100-117-41101	FEB 20 RETIREE MEDICAL REIMBURSEMENT	0.48
				Vendor HAR29 - JOHN HARDESTER Total:	**0.48**
Vendor: 1410 - JON ROBERTS					
012720	93135	01/31/2020	100-221-42302	COSTS TO ATTEND CIC CORE COURSE- PD	1,195.93
012720	93135	01/31/2020	100-221-42303	COSTS TO ATTEND CIC CORE COURSE- PD	450.00
				Vendor 1410 - JON ROBERTS Total:	**1,645.93**
Vendor: MIS01 - JULIAN MISRA					
FEB 2020	93136	01/31/2020	100-117-41101	FEB 20 RETIREE MEDICAL REIMBURSEMENT	376.00
				Vendor MIS01 - JULIAN MISRA Total:	**376.00**
Vendor: 1775 - KAO SAEPHAN					
12720	93137	01/31/2020	209-20308	PSC RENTAL 1/25/20 DEPOSIT REFUND	500.00
				Vendor 1775 - KAO SAEPHAN Total:	**500.00**
Vendor: KEL09 - KELLER CANYON LANDFILL					
212000028814	93069	01/24/2020	500-641-44302	SLUDGE TO LANDFILL	6,512.66
4212-000028699	93069	01/24/2020	500-641-44302	SLUDGE TO LANDFILL	5,388.53
				Vendor KEL09 - KELLER CANYON LANDFILL Total:	**11,901.19**
Vendor: 1567 - KEN GRADY COMPANY, INC.					
4016	93138	01/31/2020	500-641-42107	PARTS/SUPPLIES- TP	669.28
				Vendor 1567 - KEN GRADY COMPANY, INC. Total:	**669.28**
Vendor: COP02 - KENETH COPPO					
FEB 2020	93139	01/31/2020	100-117-41101	FEB 20 RETIREE MEDICAL REIMBURSEMENT	1,204.19
				Vendor COP02 - KENETH COPPO Total:	**1,204.19**
Vendor: KUB00 - KUBWATER RESOURCES, INC.					
09236	93070	01/24/2020	500-641-44303	ZETAG TOTE- TP	11,464.71
				Vendor KUB00 - KUBWATER RESOURCES, INC. Total:	**11,464.71**
Vendor: LAS05 - LA STRADA					
2335	93071	01/24/2020	100-110-42515	CONTRA COSTA MAYORS CONFERENCE	5,000.00
				Vendor LAS05 - LA STRADA Total:	**5,000.00**
Vendor: 1014 - LABORATORY BY DESIGN, INC.					
19-337	93072	01/24/2020	500-641-44305	SUPPLIES- TP	121.60
				Vendor 1014 - LABORATORY BY DESIGN, INC. Total:	**121.60**

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Vendor: LIE01 - LIEBERT CASSIDY WHITMORE					
1491433	93140	01/31/2020	100-117-42101	FOR PROFESSIONAL SERVICES THROUGH 12/31/19	140.00
				Vendor LIE01 - LIEBERT CASSIDY WHITMORE Total:	**140.00**
Vendor: 1450 - LIKIBER INC. -RUBENSTEIN SUPPLY COMPANY					
S2066728.001	93141	01/31/2020	500-641-42107	PARTS/SUPPLIES- TP	23.57
				Vendor 1450 - LIKIBER INC. -RUBENSTEIN SUPPLY COMPANY Total:	**23.57**
Vendor: BRU10 - LINDA BRUNS					
FEB 2020	93142	01/31/2020	100-117-41101	FEB 20 RETIREE MEDICAL REIMBURSEMENT	102.17
				Vendor BRU10 - LINDA BRUNS Total:	**102.17**
Vendor: 1774 - MANTECA POLICE DEPARTMENT					
012120-01	93143	01/31/2020	100-221-42301	REG FEE FOR ADVISORS TO ATTEND EXPLORER COMPETITIO	195.00
012120-02	93143	01/31/2020	722-20431	REG FEE FOR EXPLORERS TO ATTEND EXPLORER COMPETITI	540.00
				Vendor 1774 - MANTECA POLICE DEPARTMENT Total:	**735.00**
Vendor: DRA01 - MARY DRAZBA					
FEB 2020	93144	01/31/2020	100-117-41101	FEB 20 RETIREE MEDICAL REIMBURSEMENT	201.46
				Vendor DRA01 - MARY DRAZBA Total:	**201.46**
Vendor: MCM05 - MCMASTER-CARR SUPPLY CO.					
24878859	93073	01/24/2020	500-641-42107	PARTS- TP	75.67
27602483	93145	01/31/2020	500-641-42107	PARTS- TP	456.15
				Vendor MCM05 - MCMASTER-CARR SUPPLY CO. Total:	**531.82**
Vendor: ROG02 - MILES ROGERS					
FEB 2020	93146	01/31/2020	100-117-41101	FEB 20 RETIREE MEDICAL REIMBURSEMENT	204.34
				Vendor ROG02 - MILES ROGERS Total:	**204.34**
Vendor: 1623 - MILLER MANAGEMENT & CONSULTING GROUP					
2020-02052020-31	93147	01/31/2020	100-112-42301	MASTER MUNICIPAL CLERK TRAINING	1,525.00
				Vendor 1623 - MILLER MANAGEMENT & CONSULTING GROUP Total:	**1,525.00**
Vendor: MUN07 - MUNICIPAL POOLING AUTH.					
A121912	93074	01/24/2020	100-221-46201	UNMET LIABILITY DEDUCTIBLE	3,555.68
A121912	93074	01/24/2020	100-343-46201	UNMET LIABILITY DEDUCTIBLE	2,983.33
				Vendor MUN07 - MUNICIPAL POOLING AUTH. Total:	**6,539.01**
Vendor: MYE01 - MYERS STEVENS & TOOHEY CO					
1336225	93075	01/24/2020	100-221-41008	LONG TERM DISABILITY INSURANCE PREMIUM	326.70
1336225	93075	01/24/2020	100-223-41008	LONG TERM DISABILITY INSURANCE PREMIUM	258.00
1336225	93075	01/24/2020	105-221-41008	LONG TERM DISABILITY INSURANCE PREMIUM	148.50
1336225	93075	01/24/2020	204-227-41008	LONG TERM DISABILITY INSURANCE PREMIUM	59.40
				Vendor MYE01 - MYERS STEVENS & TOOHEY CO Total:	**792.60**
Vendor: NAS01 - NASCO					
636148	93076	01/24/2020	500-641-42107	SLUDGE JUDGE II BOTTOM SEC-TP	375.54
				Vendor NAS01 - NASCO Total:	**375.54**
Vendor: OFF09 - OFFICE OF THE SHERIFF CCC					
19-2895	93078	01/24/2020	100-222-42101	PLAQUES/AWARDS- PD	393.27
PINPD-1912	93077	01/24/2020	100-222-42101	PROFESSIONAL SERVICES- PD	2,000.00
				Vendor OFF09 - OFFICE OF THE SHERIFF CCC Total:	**2,393.27**

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Vendor: O'R01 - O'REILLY AUTOMOTIVE, INC					
DEC 28 19	93148	01/31/2020	100-343-42107	DEC STATEMENT FULL PAYMENT	463.70
DEC 28 19	93148	01/31/2020	500-642-42107	DEC STATEMENT FULL PAYMENT	15.27
				Vendor O'R01 - O'REILLY AUTOMOTIVE, INC Total:	**478.97**
Vendor: OTI01 - OTIS ELEVATOR COMPANY					
SK65465N22O	93149	01/31/2020	100-343-42108	MAINTENANCE CITY HALL	113.15
SK65542N22O	93149	01/31/2020	100-343-42108	MAINTENANCE FOR CITY OF PINOLE	113.10
SKO5793N22O	93149	01/31/2020	209-554-42108	MAINTENANCE FOR YOUTH CENTER	191.46
				Vendor OTI01 - OTIS ELEVATOR COMPANY Total:	**417.71**
Vendor: PAC41 - PACIFIC ECORISK					
16126	93079	01/24/2020	500-641-44305	NPDES TOXICITY TEST- TP	1,046.00
				Vendor PAC41 - PACIFIC ECORISK Total:	**1,046.00**
Vendor: ATH02 - PATRICIA ATHENOUR					
012220	93150	01/31/2020	100-117-41101	FEBRUARY 20 RETIREE MEDICARE REIMBURSEMENT	144.60
				Vendor ATH02 - PATRICIA ATHENOUR Total:	**144.60**
Vendor: PER33 - PERMIT SERVICES, INC.					
010920	93151	01/31/2020	100-117-42502	REFUND OVERPAYMENT OF PERMITS	100.00
				Vendor PER33 - PERMIT SERVICES, INC. Total:	**100.00**
Vendor: PEZ02 - PEZZOLO SEAFOOD INC					
060428	93080	01/24/2020	209-552-43807	FOOD PROGRAM CRAB FEED- SC	6,093.75
				Vendor PEZ02 - PEZZOLO SEAFOOD INC Total:	**6,093.75**
Vendor: PGE01 - PG&E					
JAN 10 20-4157	93081	01/24/2020	100-222-43103	809 CITY HALL	19.73
JAN 12 20-0883	93081	01/24/2020	100-222-43103	800 TENNENT AVE PUBLI C SAFETY FACILITY	2,168.05
JAN 12 20-0883	93081	01/24/2020	100-223-43103	800 TENNENT AVE PUBLI C SAFETY FACILITY	433.61
JAN 12 20-0883	93081	01/24/2020	100-231-43103	800 TENNENT AVE PUBLI C SAFETY FACILITY	1,734.44
JAN 12 20-1156	93081	01/24/2020	209-554-43103	635 TENNENT AVE YOUTH CTR/CATV	68.90
JAN 12 20-1156	93081	01/24/2020	505-119-43103	635 TENNENT AVE YOUTH CTR/CATV	103.34
JAN 12 20-1462	93081	01/24/2020	209-552-43103	2500 CHARLES ST SENIOR CENTER	711.65
JAN 12 20-7186	93081	01/24/2020	209-558-43103	601 TENNENT AVE PUBLIC MEETING HALL	88.91
JAN 12 20-8716	93081	01/24/2020	500-641-43103	SEWAGE PLNT-FT OF TENNENT	4,050.74
JAN 13 20-3029	93081	01/24/2020	100-345-43103	1270 ADOBE RD @ OUTSIDE BATHROOMS	8.10
JAN 15 20-5137	93081	01/24/2020	209-557-43103	2450 SIMAS AVE SWIM CTR	89.67
JAN 16 20-0081	93081	01/24/2020	200-342-43103	2501 SAN PABLO AVE TRAFFIC CONTROLLER	70.60
JAN 16 20-0209	93081	01/24/2020	200-342-43103	S/E CORNER SAN PABLO AVE & TENNENT TRAFFIC SIGNAL	79.71
JAN 16 20-0217	93081	01/24/2020	100-345-43103	TENNENT & PARK ST CLUB HOUSE	17.68
JAN 16 20-0813	93081	01/24/2020	200-342-43103	2149 1/2 APPIAN WAY TRAFFIC SIGNAL	44.64
JAN 16 20-0923	93152	01/31/2020	100-110-43103	2131 PEAR ST	47.94
JAN 16 20-0923	93152	01/31/2020	100-111-43103	2131 PEAR ST	63.08
JAN 16 20-0923	93152	01/31/2020	100-112-43103	2131 PEAR ST	69.41
JAN 16 20-0923	93152	01/31/2020	100-115-43103	2131 PEAR ST	172.85
JAN 16 20-0923	93152	01/31/2020	100-116-43103	2131 PEAR ST	50.47

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JAN 16 20-0923	93152	01/31/2020	100-117-43103	2131 PEAR ST	561.45
JAN 16 20-0923	93152	01/31/2020	100-343-43103	2131 PEAR ST	1,045.93
JAN 16 20-0923	93152	01/31/2020	200-342-43103	2131 PEAR ST	182.94
JAN 16 20-0923	93152	01/31/2020	212-461-43103	2131 PEAR ST	75.70
JAN 16 20-0923	93152	01/31/2020	212-462-43103	2131 PEAR ST	190.51
JAN 16 20-0923	93152	01/31/2020	285-464-43103	2131 PEAR ST	63.08
JAN 16 20-2506	93152	01/31/2020	215-341-43103	701 Pinon/2489 San Pablo-Electric CHGS	41.39
JAN 16 20-2969	93152	01/31/2020	201-343-43103	600 Tennent Ave-Blackies Storage	19.72
JAN 16 20-3311	93081	01/24/2020	200-342-43103	PINOLE VALLEY RD & HENRY TRAFFIC CONTROLLER	100.63
JAN 16 20-3537	93081	01/24/2020	100-343-43103	659 TENNENT AVE PARKING LOT LIGHTS	95.39
JAN 16 20-3850	93081	01/24/2020	100-345-43103	601 TENNENT AVE CARETAKER'S SHED	122.18
JAN 16 20-3914	93081	01/24/2020	100-345-43103	FERNANDEZ PARK BALLPARK LIGHTING	313.27
JAN 16 20-4065	93081	01/24/2020	209-559-43103	2937 PINOLE VALLEY RD TENNIS CT LIGHTS	302.11
JAN 16 20-4193	93081	01/24/2020	200-342-43103	HWY 80 PINOLE VALLEY RD TRAFFIC CONTROLLER	51.57
JAN 16 20-4368	93081	01/24/2020	200-342-43103	APPIAN WAY & TARA HILLS TRAFFIC SIGNAL	117.94
JAN 16 20-4612	93081	01/24/2020	201-343-43103	2100 SAN PABLO AVE FARIA HOUSE	40.79
JAN 16 20-4951	93081	01/24/2020	201-343-43103	2279 1/2 PARK ST	10.65
JAN 16 20-5274	93081	01/24/2020	201-343-43103	2361 SAN PABLO AVE OLD BANK BUILDING	46.23
JAN 16 20-5374	93081	01/24/2020	200-342-43103	1220 PINOLE VALLEY RD TRAFFIC SIGNAL	80.86
JAN 16 20-6969	93081	01/24/2020	201-343-43103	2361 SAN PABLO AVE PARKING LOT LIGHTS	97.68
JAN 16 20-7114	93081	01/24/2020	200-342-43103	2429 SAN PABLO AVE	54.72
JAN 16 20-7509	93081	01/24/2020	200-342-43103	TARA HILLS DR 500 FT APPIAN WAY TRAFFIC SIGNAL	47.43
JAN 16 20-7964	93081	01/24/2020	310-348-43103	2680 PINOLE VALLEY RD MEDIAN IRRIGATION SHOPPING C	10.67
JAN 16 20-8086	93081	01/24/2020	200-342-43103	N/S BORDER CITY OF PINOLE	100.28
JAN 16 20-9824	93081	01/24/2020	310-347-43103	1303 PINOLE VALLEY RD TRAFFIC CONTROL SVC	97.38
JAN 16 20-9985	93081	01/24/2020	201-343-43103	NEAR 795 FERNANDEZ PARKING LOT LIGHTS	165.31
JAN 17 20-0466	93152	01/31/2020	209-554-43103	635 TENNENT AVE YOUTH CTR/CATV	153.00
JAN 17 20-0466	93152	01/31/2020	505-119-43103	635 TENNENT AVE YOUTH CTR/CATV	229.49
JAN 17 20-2615	93152	01/31/2020	100-345-43103	S/E CORNER OF ROGERS & NOB HILL SPRINKLER SYSTEM	10.51
JAN 17 20-2793	93152	01/31/2020	200-342-43103	1451 FITZGERALD DR TRAFFIC SIGNAL	71.91
JAN 17 20-5127	93152	01/31/2020	500-642-43103	893 1/2 SAN PABLO AVE PUMP STATION	124.26
JAN 17 20-5387	93152	01/31/2020	100-345-43103	588 MARLESTA RD LOUIS FRANCIS PARK	47.28
JAN 21 20-1121	93152	01/31/2020	200-342-43103	DEL MONTE & SAN PABLO TRAFFIC CONTROL LIGHT	68.29
JAN 21 20-1233	93152	01/31/2020	200-342-43103	SAN PABLO AVE TRAFFIC SIGNAL	85.47
JAN 21 20-2620	93152	01/31/2020	200-342-43103	N/W CORNER APPIAN WAY & FITZGERALD DR TRAFFIC SIG	78.78

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
JAN 21 20-8687	93152	01/31/2020	200-342-43103	FITZGERALD DR IFO LONG JOHN SILVERS TRAFFIC SIGNAL	84.92
				Vendor PGE01 - PG&E Total:	**15,083.24**
Vendor: JAR01 - PINOLE GOODYEAR					
JAN 25 20	93153	01/31/2020	100-343-42107	JAN STMT FULL PAYMENT	43.19
JAN 25 20	93153	01/31/2020	105-231-42107	JAN STMT FULL PAYMENT	510.03
				Vendor JAR01 - PINOLE GOODYEAR Total:	**553.22**
Vendor: 1294 - PR DIAMOND PRODUCTS, INC.					
0054670-IN	93083	01/24/2020	100-343-42108	SUPPLIES- PW	506.00
				Vendor 1294 - PR DIAMOND PRODUCTS, INC. Total:	**506.00**
Vendor: 1009 - PRECISION IT CONSULTING					
10045	93154	01/31/2020	525-118-42510	LICENSES MICROSOFT WINDOWS SERVER STD 2019	3,543.04
10098	93154	01/31/2020	525-118-42101	MEDIA CONVERTER	237.31
10107	93154	01/31/2020	525-118-42101	ETRACKIT SERVER PROJECT	1,410.00
10224-A	93154	01/31/2020	525-118-42101	AGRREMENT PRECISION 360 GOLD NOV 19 BALANCE	232.95
10256	93154	01/31/2020	525-118-42101	DEPLOY NEW UPS'S	8,534.07
10415-02	93154	01/31/2020	525-118-42101	MONTLHY BILLING FOR NOV O365 REMAINING BALANCE	60.00
				Vendor 1009 - PRECISION IT CONSULTING Total:	**14,017.37**
Vendor: RED05 - RED CLOUD, INC.					
42802	93155	01/31/2020	100-221-42107	RADIO REPARS- PD	1,798.40
				Vendor RED05 - RED CLOUD, INC. Total:	**1,798.40**
Vendor: MIL06 - ROBERT MILLER					
011020	93084	01/24/2020	317-345-47103	REIMBURSEMENT FOR OVEN REPAIRS AT CARETAKERS HOUSE	99.60
				Vendor MIL06 - ROBERT MILLER Total:	**99.60**
Vendor: 1772 - ROCIO PIZANO					
012120	93085	01/24/2020	209-20309	1/19/20 PYC RENTAL DEPOSIT REFUND	500.00
				Vendor 1772 - ROCIO PIZANO Total:	**500.00**
Vendor: ROT02 - ROTARY CLUB OF PINOLE					
012420	93086	01/24/2020	100-111-42303	TICKETS FOR 2/8/20 CRAB FEED	50.00
012420	93086	01/24/2020	100-112-42303	TICKETS FOR 2/8/20 CRAB FEED	50.00
				Vendor ROT02 - ROTARY CLUB OF PINOLE Total:	**100.00**
Vendor: 1773 - SAN PABLO RENTALS, LP					
894506-14	93156	01/31/2020	100-343-42108	EQUIPMENT FOR HOLIDAY TREE PLACEMENT	536.86
				Vendor 1773 - SAN PABLO RENTALS, LP Total:	**536.86**
Vendor: SHR02 - SHRED DEFENSE INC					
34621	93087	01/24/2020	100-222-42101	ON SITE PULVERIZATION SERVICES- PD	322.40
				Vendor SHR02 - SHRED DEFENSE INC Total:	**322.40**
Vendor: STA56 - STAILING S&S RV REPAIRS					
6248-803	93157	01/31/2020	100-221-42107	REPAIRS- PD	125.01
6274-891	93088	01/24/2020	100-221-42107	REPAIRS- PD	281.99
6293-803	93157	01/31/2020	100-221-42107	REPAIRS- PD	377.22
				Vendor STA56 - STAILING S&S RV REPAIRS Total:	**784.22**
Vendor: STA42 - STAPLES BUSINESS CREDIT					
DEC 25 19	93089	01/24/2020	100-112-42201	MONTHLY STATEMENT	92.16
DEC 25 19	93089	01/24/2020	100-115-42201	MONTHLY STATEMENT	407.15
DEC 25 19	93089	01/24/2020	100-117-42201	MONTHLY STATEMENT	365.47
DEC 25 19	93089	01/24/2020	100-221-42514	MONTHLY STATEMENT	20.75
DEC 25 19	93089	01/24/2020	100-222-42201	MONTHLY STATEMENT	1,001.97

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
DEC 25 19	93089	01/24/2020	100-223-42201	MONTHLY STATEMENT	251.13
DEC 25 19	93089	01/24/2020	100-231-42201	MONTHLY STATEMENT	78.76
DEC 25 19	93089	01/24/2020	212-461-42201	MONTHLY STATEMENT	103.44
DEC 25 19	93089	01/24/2020	212-462-42201	MONTHLY STATEMENT	415.07
				Vendor STA42 - STAPLES BUSINESS CREDIT Total:	**2,735.90**
Vendor: 1756 - STEVEN DORSEY					
012820	93158	01/31/2020	100-231-42104	PARAMEDIC LICENSE RENEWAL	200.00
				Vendor 1756 - STEVEN DORSEY Total:	**200.00**
Vendor: 1776 - SUAN GOAY TEOH					
12920	93159	01/31/2020	209-552-43804	REIMBURSEMENT FOR PURCHASE FOOD PROGRAM- SC	85.06
				Vendor 1776 - SUAN GOAY TEOH Total:	**85.06**
Vendor: KRI01 - TERRI KRIEGER					
FEB 2020	93160	01/31/2020	100-117-41101	FEB 20 RETIREE MEDICAL REIMBURSEMENT	0.24
				Vendor KRI01 - TERRI KRIEGER Total:	**0.24**
Vendor: THO05 - THOMSON REUTERS - WEST					
841667860	93090	01/24/2020	100-222-42101	SUBSCRIPTION PRODUCT CHARGES- PD	99.42
				Vendor THO05 - THOMSON REUTERS - WEST Total:	**99.42**
Vendor: UNI38 - UNIVAR USA INC					
SJ976590	93091	01/24/2020	500-641-44303	CHEMICALS- TP	6,103.32
				Vendor UNI38 - UNIVAR USA INC Total:	**6,103.32**
Vendor: UNI07 - UNIVERSAL BUILDING SVCS.					
252607	93092	01/24/2020	209-554-42108	SANITARY SUPPLIES- YC	243.54
252656	93092	01/24/2020	100-343-42108	SANITARY SUPPLIES- CORP YARD	397.38
252746	93092	01/24/2020	209-554-42108	SANITARY SUPPLIES- YC	80.39
252861	93161	01/31/2020	100-222-42108	SANITARY SUPPLIES POLICE	185.03
				Vendor UNI07 - UNIVERSAL BUILDING SVCS. Total:	**906.34**
Vendor: VIS01 - VISION SERVICE PLAN					
808502200	93093	01/24/2020	100-110-41003	VISION PREMIUMS FOR FEB 20	74.44
808502200	93093	01/24/2020	100-112-41003	VISION PREMIUMS FOR FEB 20	18.61
808502200	93093	01/24/2020	100-115-41003	VISION PREMIUMS FOR FEB 20	55.83
808502200	93093	01/24/2020	100-116-41003	VISION PREMIUMS FOR FEB 20	37.22
808502200	93093	01/24/2020	100-117-41003	VISION PREMIUMS FOR FEB 20	18.61
808502200	93093	01/24/2020	100-221-41002	VISION PREMIUMS FOR FEB 20	18.61
808502200	93093	01/24/2020	100-221-41003	VISION PREMIUMS FOR FEB 20	372.20
808502200	93093	01/24/2020	100-221-41003	VISION PREMIUMS FOR FEB 20	241.93
808502200	93093	01/24/2020	100-222-41003	VISION PREMIUMS FOR FEB 20	55.83
808502200	93093	01/24/2020	100-231-41003	VISION PREMIUMS FOR FEB 20	204.71
808502200	93093	01/24/2020	100-341-41003	VISION PREMIUMS FOR FEB 20	55.83
808502200	93093	01/24/2020	100-343-41003	VISION PREMIUMS FOR FEB 20	130.27
808502200	93093	01/24/2020	105-221-41003	VISION PREMIUMS FOR FEB 20	111.66
808502200	93093	01/24/2020	105-231-40101	VISION PREMIUMS FOR FEB 20	18.61
808502200	93093	01/24/2020	106-222-41003	VISION PREMIUMS FOR FEB 20	18.61
808502200	93093	01/24/2020	106-231-41003	VISION PREMIUMS FOR FEB 20	37.22
808502200	93093	01/24/2020	204-227-41003	VISION PREMIUMS FOR FEB 20	37.22
808502200	93093	01/24/2020	209-551-41003	VISION PREMIUMS FOR FEB 20	18.61
808502200	93093	01/24/2020	209-552-41003	VISION PREMIUMS FOR FEB 20	37.22
808502200	93093	01/24/2020	209-554-41003	VISION PREMIUMS FOR FEB 20	18.61
808502200	93093	01/24/2020	212-461-41003	VISION PREMIUMS FOR FEB 20	18.61
808502200	93093	01/24/2020	212-462-41003	VISION PREMIUMS FOR FEB 20	37.22
808502200	93093	01/24/2020	500-641-41003	VISION PREMIUMS FOR FEB 20	167.49
808502200	93093	01/24/2020	500-642-41003	VISION PREMIUMS FOR FEB 20	55.83
808502200	93093	01/24/2020	998-20106	VISION PREMIUMS FOR FEB 20	55.83
				Vendor VIS01 - VISION SERVICE PLAN Total:	**1,916.83**

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: VWR01 - VWR INTERNATIONAL, LLC.					
8088625950	93094	01/24/2020	500-641-44305	SUPPLIES- TP	354.52
				Vendor VWR01 - VWR INTERNATIONAL, LLC. Total:	**354.52**
Vendor: WES20 - WESTCAT					
011620	93095	01/24/2020	209-552-43803	WESTCAT TICKETS- SC	500.00
				Vendor WES20 - WESTCAT Total:	**500.00**
Vendor: WES01 - WESTERN EXTERMINATOR CO.					
DEC 31 19-11 TENNENT	93096	01/24/2020	500-641-42108	PEST CTRL SVCS FOR 11 TENNENT--CORP YARD	69.00
DEC 31 19-SC	93096	01/24/2020	209-552-42108	PEST CTRL SVCS FOR 2500 CHARLES ST-SNR CTR	71.00
				Vendor WES01 - WESTERN EXTERMINATOR CO. Total:	**140.00**
Vendor: XER01 - XEROX CORPORATION					
098857970	93162	01/31/2020	525-118-42107	EQUIPMENT/MAINTENANCE/SUPPLY- FIRE DEPT STATION 73	77.72
098857971	93162	01/31/2020	525-118-42107	EQUIPMENT/MAINTENANCE/SUPPLY- CORP YARD	238.59
098857973	93162	01/31/2020	525-118-42107	EQUIPMENT/MAINTENANCE/SUPPLY- WPCP	239.46
098857974	93162	01/31/2020	525-118-42107	EQUIPMENT/MAINTENANCE/SUPPLY- PD BULL PEN	372.93
098900455	93162	01/31/2020	525-118-42107	EQUIPMENT/MAINTENANCE/SUPPLY- CITY HALL FL 2	1,342.62
098900456	93162	01/31/2020	525-118-42107	EQUIPMENT/MAINTENANCE/SUPPLY- POLICE RECORDS	-152.74
098900457	93162	01/31/2020	525-118-42107	EQUIPMENT/MAINTENANCE/SUPPLY- POLICE RECORDS	-153.83
098900458	93162	01/31/2020	525-118-42107	EQUIPMENT/MAINTENANCE/SUPPLY- POLICE RECORDS	156.75
098900460	93162	01/31/2020	525-118-42107	EQUIPMENT/MAINTENANCE/SUPPLY- POLICE RECORDS	430.06
099137292	93162	01/31/2020	525-118-42107	EQUIPMENT/MAINTENANCE/SUPPLY- CITY HALL 1ST FL	501.76
099137295	93162	01/31/2020	525-118-42107	EQUIPMENT/MAINTENANCE/SUPPLY- YOUTH CENTER	-87.79
099137296	93162	01/31/2020	525-118-42107	EQUIPMENT/MAINTENANCE/SUPPLY- YOUTH CENTER	45.65
099137297	93162	01/31/2020	525-118-42107	EQUIPMENT/MAINTENANCE/SUPPLY- YOUTH CENTER	217.45
				Vendor XER01 - XEROX CORPORATION Total:	**3,228.63**
				Grand Total:	**272,194.19**

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Fund Summary

Fund	Payment Amount
100 - General Fund	92,058.53
105 - Measure S -2006	14,893.80
106 - MEASURE S-2014	14,761.83
200 - Gas Tax Fund	1,320.69
201 - Restricted Real Estate Maintenance Fund	480.38
204 - Police Grants	96.62
207 - NPDES Storm Water Fund	38.00
209 - Recreation Fund	23,468.88
212 - Building & Planning	40,644.20
215 - Measure C and J Fund	41.39
285 - Housing Land Held for Resale	63.08
310 - Lighting & Landscape Districts	1,304.96
317 - Pinole Valley Caretaker Fund	99.60
500 - Sewer Enterprise Fund	44,459.34
505 - Cable Access TV	332.83
525 - Information Systems	37,296.24
722 - Community Assistance Program	777.99
998 - Payroll Clearing	55.83
Grand Total:	**272,194.19**

Account Summary

Account Number	Account Name	Payment Amount
100-000-31510	Other Tax/Business License	72.50
100-10601	Gas Tanks/Corp Yard	2,567.88
100-110-41003	Emp Benefits/Vision Care	74.44
100-110-42303	Travel & Training/Meal Al...	100.00
100-110-42515	Admin Exp/Special Events	5,000.00
100-110-43103	Utilities/Electricity & Pow...	47.94
100-111-42303	Travel & Training/Meal Al...	50.00
100-111-43103	Utilities/Electricity & Pow...	63.08
100-112-41003	Emp Benefits/Vision Care	18.61
100-112-42201	Office Expense	92.16
100-112-42301	Travel & Training/Conf-Re...	2,125.00
100-112-42303	Travel & Training/Meal Al...	50.00
100-112-43103	Utilities/Electricity & Pow...	69.41
100-115-41003	Emp Benefits/Vision Care	55.83
100-115-42201	Office Expense	407.15
100-115-43103	Utilities/Electricity & Pow...	172.85
100-116-41003	Emp Benefits/Vision Care	37.22
100-116-42514	Admin Exp/Special Depart	381.28
100-116-43103	Utilities/Electricity & Pow...	50.47
100-117-41003	Emp Benefits/Vision Care	18.61
100-117-41101	Retiree Benefits/Medical-...	2,681.90
100-117-42101	Prof Svcs/Professional Ser...	15,326.24
100-117-42201	Office Expense	365.47
100-117-42401	Dues & Pub/Memberships	481.47
100-117-42502	Admin Exp/Cash Over-Sho...	100.00
100-117-42513	Admin Exp/Rent	300.00
100-117-43103	Utilities/Electricity & Pow...	561.45
100-117-43105	Utilities/Cable	34.64
100-221-41002	Emp Benefits/Dental	18.61
100-221-41003	Emp Benefits/Vision Care	614.13
100-221-41008	Emp Benefits/Long Term ...	326.70
100-221-42101	Prof Svcs/Professional Ser...	400.00
100-221-42107	Prof Svcs/Equipment Mai...	2,582.62
100-221-42301	Travel & Training/Conf-Re...	273.50
100-221-42302	Travel & Training/Mileage,..	1,195.93

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Account Summary

Account Number	Account Name	Payment Amount
100-221-42303	Travel & Training/Meal Al...	450.00
100-221-42514	Admin Exp/Special Depart	542.64
100-221-46201	Insurance/General Liability	3,555.68
100-222-41003	Emp Benefits/Vision Care	55.83
100-222-42101	Prof Svcs/Professional Ser...	2,815.09
100-222-42108	Prof Svcs/Building-Structu...	1,327.81
100-222-42201	Office Expense	1,352.15
100-222-43103	Utilities/Electricity & Pow...	2,187.78
100-223-41008	Emp Benefits/Long Term ...	258.00
100-223-42201	Office Expense	251.13
100-223-43103	Utilities/Electricity & Pow...	433.61
100-231-41003	Emp Benefits/Vision Care	204.71
100-231-41008	Emp Benefits/Long Term ...	295.00
100-231-42101	Prof Svcs/Professional Ser...	17,010.00
100-231-42104	Prof Svcs/Paramedic Servi...	400.00
100-231-42201	Office Expense	78.76
100-231-43101	Utilities/Telephone	7.85
100-231-43103	Utilities/Electricity & Pow...	1,734.44
100-231-43105	Utilities/Cable	59.19
100-341-41003	Emp Benefits/Vision Care	55.83
100-341-42201	Office Expense	38.19
100-343-41003	Emp Benefits/Vision Care	130.27
100-343-42101	Prof Svcs/Professional Ser...	11,482.43
100-343-42107	Prof Svcs/Equipment Mai...	530.14
100-343-42108	Prof Svcs/Building-Structu...	5,051.66
100-343-43102	Utilities/Water	79.24
100-343-43103	Utilities/Electricity & Pow...	1,141.32
100-343-46201	Insurance/General Liability	2,983.33
100-345-42108	Prof Svcs/Building-Structu...	310.34
100-345-43103	Utilities/Electricity & Pow...	519.02
105-221-41003	Emp Benefits/Vision Care	111.66
105-221-41008	Emp Benefits/Long Term ...	148.50
105-231-40101	Salary & Wages/Full Time	18.61
105-231-42107	Prof Svcs/Equipment Mai...	510.03
105-231-47201	Improvements/Building	14,105.00
106-118-42510	Admin Exp/Software Purch	7,140.00
106-222-41003	Emp Benefits/Vision Care	18.61
106-231-41003	Emp Benefits/Vision Care	37.22
106-461-42101	Prof Svcs/Professional Ser...	7,566.00
200-342-43103	Utilities/Electricity & Pow...	1,320.69
201-343-42513	Admin Exp/Rent	100.00
201-343-43103	Utilities/Electricity & Pow...	380.38
204-227-41003	Emp Benefits/Vision Care	37.22
204-227-41008	Emp Benefits/Long Term ...	59.40
207-344-42107	Prof Svcs/Equipment Mai...	38.00
209-20308	Deposits Payable/Recreat...	1,250.00
209-20309	Deposits Payable/Recreat...	500.00
209-551-41003	Emp Benefits/Vision Care	18.61
209-552-41003	Emp Benefits/Vision Care	37.22
209-552-42108	Prof Svcs/Building-Structu...	4,037.77
209-552-42514	Admin Exp/Special Depart	1,711.00
209-552-43103	Utilities/Electricity & Pow...	711.65
209-552-43803	Program Cost/Personal Svc	500.00
209-552-43804	Program Cost/Food Progr...	4,302.05
209-552-43807	Program Cost/Fundraising	7,468.29
209-552-43809	Program Cost/Newsletter	316.53
209-553-42108	Prof Svcs/Building-Structu...	754.00
209-554-36402	Recreation Chg/Members...	600.00

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Account Summary

Account Number	Account Name	Payment Amount
209-554-41003	Emp Benefits/Vision Care	18.61
209-554-42108	Prof Svcs/Building-Structu...	515.39
209-554-43103	Utilities/Electricity & Pow...	221.90
209-557-43103	Utilities/Electricity & Pow...	89.67
209-558-42108	Prof Svcs/Building-Structu...	25.17
209-558-43103	Utilities/Electricity & Pow...	88.91
209-559-43103	Utilities/Electricity & Pow...	302.11
212-20330	Developer Deposit/Miscel...	3,900.00
212-20340	Developer Deposit/Appian..	12,150.00
212-461-41003	Emp Benefits/Vision Care	18.61
212-461-42101	Prof Svcs/Professional Ser...	12,160.00
212-461-42201	Office Expense	103.44
212-461-43103	Utilities/Electricity & Pow...	75.70
212-462-34211	Fees/CA State Building Fee	288.65
212-462-41003	Emp Benefits/Vision Care	37.22
212-462-42101	Prof Svcs/Professional Ser...	11,305.00
212-462-42201	Office Expense	415.07
212-462-43103	Utilities/Electricity & Pow...	190.51
215-341-43103	Utilities/Electricity & Pow...	41.39
285-464-43103	Utilities/Electricity & Pow...	63.08
310-347-42101	Prof Svcs/Professional Ser...	533.38
310-347-43103	Utilities/Electricity & Pow...	97.38
310-348-42101	Prof Svcs/Professional Ser...	663.53
310-348-43103	Utilities/Electricity & Pow...	10.67
317-345-47103	FF&E/Furniture	99.60
500-10601	Gas Tanks/Corp Yard	414.04
500-641-41003	Emp Benefits/Vision Care	167.49
500-641-42107	Prof Svcs/Equipment Mai...	4,045.10
500-641-42108	Prof Svcs/Building-Structu...	69.00
500-641-42201	Office Expense	199.94
500-641-42401	Dues & Pub/Memberships	170.00
500-641-43103	Utilities/Electricity & Pow...	4,050.74
500-641-44302	Other Materials Supp/Slu...	11,901.19
500-641-44303	Other Materials Supp/Ch...	17,568.03
500-641-44305	Other Materials Supp/Lab...	4,845.26
500-642-41003	Emp Benefits/Vision Care	55.83
500-642-42107	Prof Svcs/Equipment Mai...	36.34
500-642-42514	Admin Exp/Special Depart	224.92
500-642-43102	Utilities/Water	587.20
500-642-43103	Utilities/Electricity & Pow...	124.26
505-119-43103	Utilities/Electricity & Pow...	332.83
525-118-42101	Prof Svcs/Professional Ser...	10,474.33
525-118-42105	Prof Svcs/Network Maint...	5,771.70
525-118-42107	Prof Svcs/Equipment Mai...	3,228.63
525-118-42510	Admin Exp/Software Purch	4,211.45
525-118-43101	Utilities/Telephone	13,610.13
722-20431	Deferred Rev/CAP Donati...	777.99
998-20106	Sal & Ben Payable/Vision ...	55.83
	Grand Total:	**272,194.19**

Project Account Summary

Project Account Key	Payment Amount
None	272,194.19
Grand Total:	**272,194.19**

Approved By: _____ Date: 1/31/2020

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CITY COUNCIL REPORT

7C

DATE: FEBRUARY 4, 2020

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: ERIC S. CASHER, CITY ATTORNEY

COPY: ANDREW MURRAY, CITY MANAGER

SUBJECT: ORDINANCE AMENDING THE PINOLE ZONING CODE TO CHANGE THE APPROVAL AUTHORITY FOR DESIGN REVIEW OF SINGLE FAMILY HOMES

RECOMMENDATION

Staff recommends that the City Council waive the second reading of and adopt the proposed ordinance that would change the approving authority for design review of single family homes from the Zoning Administrator to the Planning Commission.

BACKGROUND & DISCUSSION

The City of Pinole currently requires that the architectural design of all new development projects and certain types of home remodels be reviewed and approved by the City prior to construction. The City divides projects into two categories for the purpose of design review, Comprehensive Design Review for larger projects, and Administrative Design Review for smaller projects. The approval authority for Comprehensive Design Review is the Planning Commission. The approval authority for Administrative Design Review is the Zoning Administrator.

Design review for single family homes is currently subject to Administrative Design Review handled by the Zoning Administrator. On January 21, 2020, the City Council considered a proposed ordinance that would amend the Zoning Code so that design review for single family homes would be handled by the Planning Commission, not the Zoning Administrator. The City Council voted 4-1 to introduce the proposed ordinance. The staff report from the January 21, 2020 meeting, which provides more background regarding the proposed ordinance, is included as Exhibit B to this report.

FISCAL IMPACT

There will be no direct fiscal impact if the City Council adopts the proposed ordinance. Any additional increased costs will be recovered by the City through increased application and processing fees

ATTACHMENTS

A – Proposed Ordinance
B – January 21, 2020 Staff Report

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ATTACHMENT A

ORDINANCE NO. 2020-01

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PINOLE AMENDING TITLE 17 REGARDING THE APPROVAL AUTHORITY FOR REVIEW FOR SINGLE FAMILY DESIGN REVIEW

WHEREAS, the City currently requires design review for all new development projects and certain types of remodels; and

WHEREAS, the purpose of design review is to promote the orderly and harmonious growth of the city, to encourage development in keeping with the desired character of the city, and to ensure physical and functional compatibility between uses; and

WHEREAS, Administrative Design Review is for smaller projects, and the approval authority is the Zoning Administrator; and

WHEREAS, Comprehensive Design Review is generally for larger project, and the approval authority is the Planning Commission; and

WHEREAS, new single family homes were previously subject to Comprehensive Design Review, but are currently subject to Administrative Design Review; and

WHEREAS, the City Council desires to amend the Zoning Code so that design review for new single family homes is conducted by the Planning Commission; and

WHEREAS, Planning Commission review ensures that projects are reviewed by multiple individuals and provides a greater opportunity for community engagement and feedback on proposed project, and therefore fulfills the purposes of the design review process; and

WHEREAS, the Planning Commission held a duly noticed public hearing to consider the proposed amendments to the Zoning Code on December 16, 2019, at which time all interested persons had the opportunity to be heard; and

WHEREAS, after close of the public hearing, the Planning Commission recommended that the City Council not adopt the proposed amendments to the Zoning Code; and

WHEREAS, the City Council held a duly noticed public hearing to consider the proposed amendments to the Zoning Code on January 21, 2020, at which time all interested persons had the opportunity to be heard; and

WHEREAS, after the close of the public hearing, the City Council considered all public comments received both before and during the public hearing, the presentation by city staff, the staff report, and all other pertinent documents regarding the proposed zoning code amendment; and

ATTACHMENT A

WHEREAS, the City Council finds that the proposed amendments to the Zoning Code are consistent with and support the Pinole General Plan by helping to preserve and enhance high-quality residential neighborhoods; and

WHEREAS, the City Council finds that the proposed Zoning Code amendment is intended to transfer design review authority for single family homes to the Planning Commission to increase community participate in ensuring the aesthetic quality of the City; and

WHEREAS, the City Council desires to adopt the proposed changes to the Zoning Code.

NOW, THEREFORE, the City Council of the City of Pinole does ordain as follows:

Section 1. Recitals.

The above recitals are true and correct and made a part of this Ordinance.

Section 2. Municipal Code Amendment – Section 17.12.080.

Section 17.12.080, "Administrative Design Review", is hereby amended to read as follows (deletions in ~~strikethrough~~; additions in underline) :

"17.12.080 ADMINISTRATIVE DESIGN REVIEW

A. Purpose. The purpose of Administrative Design Review is to provide an efficient process for promoting the orderly and harmonious growth of the city, to encourage development in keeping with the desired character of the city, and to ensure physical and functional compatibility between uses. Administrative design review is intended to provide a process for consideration of minor development proposals to ensure that additions and alterations to the design and layout of existing development will constitute suitable development and will not result in a detriment to the city or to the environment.

B. Applicability. Administrative design review is required for all structural additions to single family, multi-family and non-residential structures. Additions for multi-family and non-residential structures that are five hundred (500) square feet or larger require comprehensive design review. Furthermore, all new single family homes shall require comprehensive design review. Issues related to fire and public works compliance are addressed during the plan check process. Issues related to Building Code compliance are addressed at time of building permit issuance.

C. Approving Authority. The designated approving authority for administrative design review is the Community Development Director. Administrative design review approval is required prior to issuance of any building permits or site improvement plans.

D. Application Contents. The application for an administrative design review shall be on a form prepared as prescribed by the Community Development Director.

E. Procedure. The procedures for administrative design review shall be as provided in Chapter 17.10 (General Application Processing Procedures) except as provided below:

1. No public hearing shall be required unless required below.
2. The city shall provide mailed notice pursuant to Section 17.10.050.B.2. that the city is considering an application for administrative design review. In addition to the content required under Section 17.10.050B., the mailed notice shall advise persons that plans for the project are available for public review at City Hall and that the application will be decided unless a written request for hearing is received by the City Community Development Department on or before a date specified in the notice, which shall be at least ten (10) working days after the date of mailing.
3. If no timely written request for hearing is filed, the application shall be administratively approved by the Community Development Director if it is deemed to be consistent with the provisions of this title.
4. If a timely written request for hearing is filed, the application shall no longer be administratively processed and shall instead be processed in accordance with the procedures for comprehensive design review.
5. The Community Development Director may elevate any project to the comprehensive design review process if in the opinion of the Community Development Director, such project, because of location, size, design, or other aspect of the project, warrants a hearing before the Planning Commission.

F. Approval Findings. The approving authority shall make the following findings to approve or conditionally approve an administrative design review application:

1. Compliance with the general plan and any applicable specific plans.
2. Compliance with applicable provisions of the Zoning Code.
3. Compatibility with the surrounding neighborhood.
4. Qualifying single-family residential, multi-family residential, and residential mixed-use projects shall comply with all relevant standards and guidelines in the city's currently adopted design guidelines for residential development.

G. Appeals. Appeal of the approving authority's action on the request for administrative design review permit shall be made in accordance with the procedures specified in Section 17.10.070 (Appeals).

H. Expiration. All approved administrative design review permits are subject to the provisions set forth in Section 17.10.120 (Revocation)."

Section 3. <u>Municipal Code Amendment – Section 17.12.150</u>.

Section 17.12.150, "Comprehensive Design Review", is hereby amended to read as follows (deletions in ~~strikethrough~~; additions in <u>underline</u>) :

"**17.12.150 COMPREHENSIVE DESIGN REVIEW**

A. Purpose. The purpose of comprehensive design review is to provide a process for promoting the orderly and harmonious growth of the city, to encourage development in keeping

with the desired character of the city, and to ensure physical and functional compatibility between uses. This comprehensive design review is intended to provide a process for consideration of development proposals to ensure that the design and layout of commercial, retail, industrial or institutional uses, or multi-family residential development will constitute suitable development and will not result in a detriment to the City of Pinole or to the environment.

B. Applicability. A comprehensive design review permit is required for the following items:

1. New single-family and multi-family residential development;
2. New non-residential development (e.g., commercial, office, industrial, public/quasi-public);
3. Additions to existing multi-family and non-residential structures equal to or greater than 500 square feet; and
4. Any item not listed in Section 17.12.150.C, for which the Community Development Director determines that a comprehensive design review permit is required.

C. Exemptions. The following structures and activities are exempt from comprehensive design review. However, such structures may require additional permits, such as a building permit, and plan check to ensure compliance with adopted Building Code and related construction code standards and applicable Zoning Code provisions and public works encroachment permits.

1. ~~Single-family homes when consistent with the City of Pinole Residential Design Criteria and Guidelines~~ Accessory Dwelling Units, regardless of size.
2. Additions to a single-family home of less than 500 square feet when consistent with the City of Pinole Residential Design Criteria and Guidelines.
3. Additions to multi-family and non-residential structures less than five hundred (500) square feet in size.
4. Accessory structures consistent with the provisions of this title.
5. Installation of signs.
6. Repairs and maintenance to the site or existing structures that do not add to, enlarge, or expand the area occupied by the structure or the gross floor area of the structure.
7. Interior alterations that do not increase the gross floor area within the structure or change/expand the permitted use of the structure (e.g., tenant improvements).
8. Construction, alteration, or maintenance by a public utility or public agency of underground or overhead utilities intended to service existing or nearby approved developments (e.g., water, gas, electric or telecommunication supply or disposal systems, including wires, mains, drains, sewers, pipes, conduits, cables, fire-alarm boxes, police call boxes, traffic signals, hydrants, and similar facilities and equipment).
9. Alteration or maintenance of public park and recreation facilities.

D. Approving Authority. The designated approving authority for comprehensive design review is the Planning Commission. Comprehensive design review approval is required prior to issuance of any ministerial building permits or site improvement plans and prior to or in conjunction with discretionary action of corresponding development applications (e.g., conditional use permit, variance). Comprehensive actions include, but are not limited to, new construction and wholesale redevelopment of existing sites.

E. Application Content. The application for a comprehensive design review shall be on a form prepared as prescribed by the Community Development Director.

F. Public Hearing/Notice. The city shall provide notice and a public hearing for continuation of the approval, modification, revocation or appeal of an application for a comprehensive design review in accordance with Section 17.10.50 (Public Hearing and Public Notice).

G. Approval Findings. A comprehensive design review permit or any modification thereto shall be granted only when the designated approving authority makes all of the following findings:

1. The proposed project is consistent with the objectives of the general plan and complies with applicable zoning regulations, planned development, master plan or specific plan provisions, improvement standards, and other applicable standards and regulations adopted by the city;
2. The proposed project will not create conflicts with vehicular, bicycle, or pedestrian transportation modes of circulation;
3. The site layout (orientation and placement of buildings and parking areas), as well as the landscaping, lighting, and other development features, are compatible with and complement the existing surrounding environment and ultimate character of the area under the general plan and applicable specific plans; and
4. Qualifying single-family residential, multi-family residential, and residential mixed-use projects shall comply with all relevant standards and guidelines in the city's currently adopted design guidelines for residential development.

H. Considerations. In conducting comprehensive design review, the designated approving authority shall consider the following:

1. Considerations relating to site layout, the orientation and location of building, signs, other structures, open spaces, landscaping, and other development features in relation to the physical characteristics, zoning, and land use of the site and surrounding properties.
2. Considerations relating to traffic, safety, and traffic congestion, including the effect of the development plan on traffic conditions on abutting streets, the layout of the site with respect to locations and dimensions of vehicular and pedestrian entrances, exits, driveways, and walkways, the adequacy of off-street parking facilities to prevent traffic congestion, and the circulation patterns within the boundaries of the development.
3. Considerations necessary to ensure that the proposed development is consistent with the general plan and all applicable specific plans or other city plans, including, but not limited to, the density of residential units.
4. Considerations relating to the availability of city services, including, but not limited to, water, sewer, drainage, police and fire, and whether such services are adequate based upon city standards.

I. Conditions/Guarantees. The approving authority may impose conditions and/or require guarantees for comprehensive design review to ensure compliance with this section and other applicable provisions of this title and to prevent adverse or detrimental impact to the surrounding neighborhood.

J. Permit Issuance. The final action on comprehensive design review by the approving authority shall constitute approval of the permit. Such permit shall only become valid after the designated appeal period has been completed, per the provisions as set forth in Section 17.10.80 (Effective Date).

K. Appeals. Appeal of the approving authority's action on the request for a comprehensive design review permit shall be made in accordance with the procedures specified in Section 17.10.070 (Appeals).

L. Expiration. All approved comprehensive design review permits are subject to the provisions set forth in Section 17.10.100 (Permit Time Limits, Extensions and Expiration)."

Section 4. Severability.

If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, the remainder of this Ordinance, including the application of such part or provision to other persons or circumstances shall not be affected thereby and shall continue in full force and effect. To this end, provisions of this Ordinance are severable. The City Council of the City of Pinole hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases be held unconstitutional, invalid, or unenforceable.

Section 6. California Environmental Quality Act ("CEQA").

The proposed amendments are exempt from CEQA based on the rule set forth in CEQA Guidelines Section 15061(b)(3) that CEQA applies only to projects which have the potential for causing a significant effect on the environment. As a series of text amendments and additions, it can be seen with certainty that there is no possibility that the proposed amendments to the Zoning Code will have a significant effect on the environment.

Section 7. Effective Date.

In accordance with California Government Code Section 36937, this Ordinance shall take effect and be in force on the thirty-first day after adoption.

Section 8. Publication.

Within fifteen (15) days after the passage of this Ordinance the City Clerk shall cause this Ordinance or a summary thereof to be published or to be posted in at least three public places in the City of Pinole in accordance with the requirements of California Government Code Section 36933.

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ATTACHMENT A

PASSED AND ADOPTED on this ____ day of _____ 2020, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Mayor

ATTEST:

_____
Heather Iopu, City Clerk

APPROVED AS TO FORM:

_____
Eric S. Casher, City Attorney

CITY COUNCIL REPORT

DATE: JANUARY 21, 2020

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: ERIC S. CASHER, CITY ATTORNEY

COPY: ANDREW MURRAY, CITY MANAGER

SUBJECT: ORDINANCE AMENDING THE PINOLE ZONING CODE TO CHANGE THE APPROVAL AUTHORITY FOR DESIGN REVIEW OF SINGLE FAMILY HOMES

RECOMMENDATION

Staff recommends that the City Council consider a potential Zoning Code amendment (ZCA 20-01) that would change the approving authority for design review of single family homes from the Zoning Administrator to the Planning Commission.

BACKGROUND

The City of Pinole currently requires that the architectural design of all new development projects and certain types of home remodels be reviewed and approved by the City prior to construction. The purpose of design review is to promote the orderly and harmonious growth of the City, to encourage development to keep with the desired character of the City, and to ensure physical and functional compatibility between uses.

The City divides projects into two categories for the purpose of design review, Comprehensive Design Review for larger projects, and Administrative Design Review for smaller projects. The approval authority for Comprehensive Design Review is the Planning Commission. The approval authority for Administrative Design Review is the Zoning Administrator.

Design review for single family homes was historically handled by the Planning Commission or a similar Council-appointed commission. However, in 2010 the City Council amended the Zoning Code to change the approving authority from the Planning Commission to the Zoning Administrator in order to decrease delays for projects that are generally uncontroversial.

Recently, the City Council directed the Municipal Code Update Subcommittee to consider an amendment to the Zoning Code to return the authority for design review of single family residential development projects to the Planning Commission. The

Municipal Code Update Subcommittee met on October 25, 2019, and directed the City Attorney's Office to prepare an amendment to the Zoning Code transferring design review authority from the Zoning Administrator to the Planning Commission. The Planning Commission considered the proposed Zoning Code amendment at its December 16, 2019 meeting, and unanimously recommended that the City Council keep design review authority for single family homes with the Zoning Administrator and not adopt the ordinance amending the Zoning Code.

DISCUSSION

The City currently has two types of design review: Comprehensive Design Review and Administrative Design Review. Comprehensive Design Review is generally for larger project, and the approval authority is the Planning Commission. (PMC § 17.12.150.) The Planning Commission's decision can be appealed to the City Council. Administrative Design Review is for smaller projects, and the approval authority is the Zoning Administrator. (PMC § 17.12.080.) The Zoning Administrator's decision can be appealed to the Planning Commission. Currently, single family homes that are consistent with adopted standards, such as height and setback requirements, are subject to Administrative Design Review. (PMC § 17.12.150(c)(1).) Regardless of whether the Planning Commission or Zoning Administrator conducts the review, in order for design review approval to be given, certain findings must be made, including that the project complies with all applicable provisions of the Zoning Code and is compatible with the surrounding neighborhood.

Design review for single family homes was historically handled by the Planning Commission or a similar Council-appointed commission. However, in 2010 the City Council amended the Zoning Code to change the approving authority in order to decrease the processing time for projects that are generally uncontroversial. Notice that the Zoning Administrator is considering a project, and notice of the Zoning Administrator's decision, are mailed to property owners within 300 feet of the project. The Decisions of the Zoning Administrator can be appealed to the Planning Commission. In addition, the Zoning Administrator may choose to refer a single family home to the Planning Commission for Comprehensive Design Review Process.

If the proposed amendment to the Zoning Code is approved, design review for single family homes will be handled by the Planning Commission, not the Zoning Administrator. Currently single family homes are only reviewed by the Planning Commission if there is an appeal.

The Planning Commission considered the proposed Zoning Code amendment at its December 16, 2019 meeting. The Planning Commission unanimously recommended (with 2 commissioners absent) that the City Council keep design review authority for single family homes with the Zoning Administrator and not adopt the amendment transferring authority to the Planning Commission. Commissioners stated that they thought the current process was working fine and did not need to be changed. Some

commissioners expressed concern that requiring Planning Commission approval would delay projects and increase costs for applicants.

In considering the proposed amendments, the City Council should be aware of relevant State laws. Over the last few years, in response to the State's housing crisis, the State Legislature has imposed limits on the discretionary authority of cities regarding housing projects. The Housing Accountability Act prohibits the City from denying a project that satisfies all objective standards adopted by the City. Similarly, the Housing Crisis Act, which goes into effect on January 1, 2020, prohibits the City from adopting any new subjective design standards for housing projects.

An objective design standard is one that requires no subjective judgment by a public official and is uniformly verifiable. For example, a requirement that a home be no larger than 3,000 square feet is an objective standard. In contrast, a requirement that a home be "compatible" with the neighborhood is a subjective standard. The City is using a state grant funded by SB 2 to, in part, create objective design guidelines to ensure appropriate design aesthetics in Pinole. While these and other similar laws do not prohibit the City from establishing aesthetic requirements for housing projects, and do not prohibit the City Council from making the Planning Commission responsible for design review for single family homes, they do mean that the City may have difficulty enforcing subjective design requirements for certain housing projects.

FISCAL IMPACT

There will be no direct fiscal impact if the City Council adopts the proposed ordinance. Design review for single family homes by the Planning Commission will require increased staff time, but those costs will be recovered by the City through increased application and processing fees for single family homes. The fee for administrative design review is currently $549, and the fee for comprehensive design review is currently $2,679.

ATTACHMENTS

A – Proposed Ordinance

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CITY COUNCIL REPORT

7D

DATE: FEBRUARY 4, 2020

TO: MAYOR AND COUNCIL MEMBERS

FROM: ANDREA MILLER, FINANCE DIRECTOR
DEBBIE LONG, CITY TREASURER

SUBJECT: RECEIVE THE QUARTERLY INVESTMENT REPORT FOR THE QUARTER ENDING DECEMBER 31, 2019

RECOMMENDATION

Receive the Quarterly Investment Report for the quarter ending December 31, 2019.

BACKGROUND

The City of Pinole Investment Policy calls for a Quarterly Investment Report to be submitted to the City Council. The enclosed Investment Report for the reporting period ended December 31, 2019 conforms to the reporting guidelines for California public agencies set forth in Section 53646 of the Government Code.

REVIEW AND ANALYSIS

All investments held at December 31, 2019 conform to the City's Investment Policy and State Regulations. A summary of the balances held in the investment portfolio (Attachment A), at December 31, 2019, follows:

Investments	Market Value	% of Portfolio
Investment Pool - LAIF	22,963,053	55.20%
Investment Pool - JPA	3,258,500	7.83%
Money Market Savings	8,143,135	19.58%
Mutual Funds	100,925	0.24%
Certificates of Deposit	3,855,335	9.27%
Medium-Term Corporate Notes	2,279,233	5.48%
Federal Agency Securities	996,880	2.40%
Investment Total	**$ 41,597,060**	**100.0%**

Investment Yield and Duration:

The current aggregate yield of the City's investment portfolio is stabilized at 1.600%. This investment yield is lower than the current yield of 2.040% for the State of California's Local Agency Investment Fund (LAIF). LAIF yields have slightly decreased over the past year but remain higher than long-term investment yields in some cases which have caused our aggregate yield to be less than the LAIF yield. In addition, 19.58% of our portfolio is in money market savings accounts which earn 0.063% interest. LAIF and other pooled funds make up 63.28% of our investment portfolio.

Long-term investments make up 17.14% of our portfolio, and currently yield 2.028% average; which is slightly lower than LAIF. Earnings on investments held until maturity typically fluctuate with market conditions and are considered "unrealized" prior to maturity. The City expects to yield a gain on all investments at maturity.

Investments	**Q2-2020 Yield**	**Q2-2019 Yield**
Investment Pool - LAIF	2.040	2.210
Investment Pool - JPA	1.765	2.635
Money Market Savings	0.063	0.063
Mutual Funds	1.595	1.940
Certificates of Deposit	2.023	1.933
Medium-Term Corporate Notes	2.543	2.975
Federal Agency Securities	1.520	1.495
Municipal Bonds	[1] 0.000	2.250
Average Yield	**1.600**	**1.860**

[1] Municipal Bonds are at 0% yield because the City no longer holds any.

Cash Flows:

Sufficient cash inflows were available from July 2019 through December 2019 to meet all City expenditures. In addition, the City has sufficient cash flow at December 31, 2019 to cover anticipated expenditures through the next six months.

Investment Strategy:

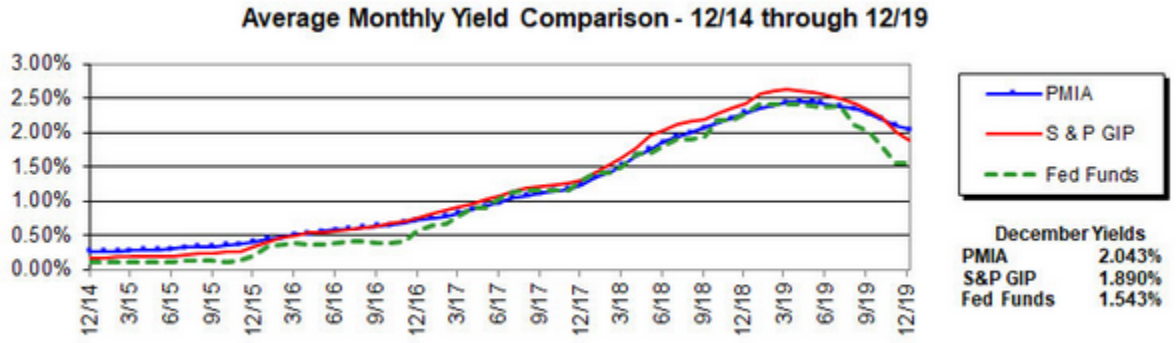
The City utilizes a passive investment management approach by buying and holding securities until maturity. A "laddered maturity" investment strategy is applied to a portion of the asset allocation in our investment portfolio, currently 17.14%. A laddered portfolio is structured with securities that have different maturity dates. As securities are called or mature, proceeds are reinvested in a new security with a longer term at the end of the ladder. Laddering helps to minimize interest-rate risk, increase liquidity, and diversify credit risk.

Of the total investment portfolio, 82.86% is held in investment pools and money market accounts. Of this amount, LAIF currently represents 55.20% of the City's investment portfolio. Interest earnings of $133,347 were generated in LAIF for the quarter ended December 31, 2019. The Investment Policy allows for up to 100% of the City's investment portfolio in LAIF which is currently at 2.040% yield.

Safekeeping for a General Reserve Investment Account:

The City continues to maintain a Safekeeping account to augment the City's participation in the State's Local Agency Investment Fund (LAIF) and the County's CalTrust Pools. This provides the Finance Director with the ability to implement a directed investment plan with longer investment duration thereby yielding greater investment earnings on federal agency securities of comparable credit risk.

The Federal Reserve has cut interest rates three times since July; by 0.25% on July 31, 2019, by 0.25% on September 18, 2019, and by another 0.25% on October 30, 2019. The Federal Funds Rate has historically compared to LAIF (PMIA, Pooled Money Investment Account) interest rates (see chart below). Currently the Federal Funds Rate is below LAIF.



Staff continues to monitor rates of return on City funds invested and make recommendations as needed to complement our participation in LAIF and to maintain steady investment yields. All City investments held are in accordance with the City's Investment Policy.

FISCAL IMPACT

All City cash and investments are pooled and interest is allocated to funds quarterly based on the average balance of each fund during the quarter ending. Interest earnings for the period ending December 31, 2019 are higher than the prior year's second quarter earnings of $105,000 as a result of the increase in LAIF account allocations and higher yields.

ATTACHMENTS

A –Investment Report - Quarter Ending December 31, 2019

Return To Agenda

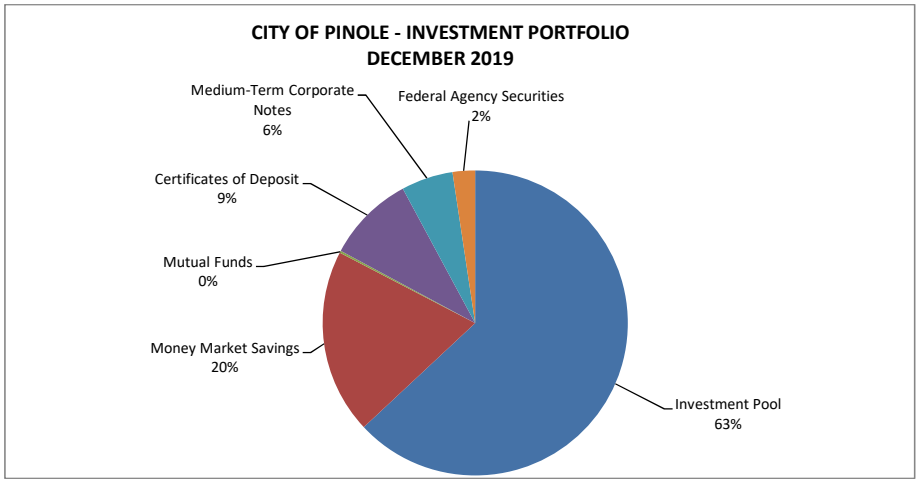
ATTACHMENT A

OF PINOLE
STMENT REPORT DECEMBER 2019
FOLIO SUMMARY

Investments	Par Value	Market Value	Book Value	% of Portfolio	Days to Maturity	Yield	Weighted Average Maturity
Investment Pool - LAIF	22,963,053	22,963,053	22,963,053	55.20%	1	2.040	1
Investment Pool - JPA	3,258,500	3,258,500	3,258,500	7.83%	1	1.765	0
Money Market Savings	8,143,135	8,143,135	8,143,135	19.58%	1	0.063	0
Mutual Funds	100,925	100,925	100,925	0.24%	1	1.595	0
Certificates of Deposit	3,840,000	3,855,335	3,855,335	9.27%	905	2.023	5
Medium-Term Corporate Notes	2,250,000	2,279,233	2,279,233	5.48%	751	2.543	11
Federal Agency Securities	1,000,000	996,880	996,880	2.40%	603	1.520	14
Subtotal Investments	$ 41,555,613	$ 41,597,060	41,597,060	100.00%	377	1.600	5
					Average Years:		**1.0**
Cash							
Mechanics Bank - Vendor Checking *	1,648,523	1,648,523	1,648,523		1		
Bank of the West - Payroll Checking *	995,352	995,352	995,352		1		
Bank of the West - Checking (Credit Card Clearing) *	560,530	560,530	560,530		1		
Subtotal Cash	3,204,405	3,204,405	3,204,405		1		
Total Cash and Investments	**$ 44,760,018**	**$ 44,801,465**	**$ 44,801,465**				

*Not included in yield calculations

The above investments are consistent with the City's Investment Policy and allowable under current legislation of the State of California. Investments were selected using safety, liquidity and yield as the criteria. The source of the market values for the investments are provided by US Bank in accordance with the California Government Code requirement. The City has sufficient cash flow to cover anticipated expenditures through the next six months.



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ATTACHMENT A

CITY OF PINOLE
INVESTMENT REPORT R 2019
PORTFOLIO DETAILS

Type / Account Number	CUSIP	Issuer	Investment Description	Manager	GL Acct #	Par Value	Market Value	Book Value	Rate	Yield	Days to Maturity	S&P Rating	Maturity Date	Weighted Average Maturity
Investment Pool														
		Local Agency Investment Fund (LAIF)	Pooled Treasury - State of California	LAIF	999-10201	22,963,053	22,963,053	22,963,053	2.040	2.040	1	N/A		1
		CalTrust - Short Term Fund (City)	Pooled Treasury - Joint Power Financing Authority	CalTrust	999-10202	24,139	24,139	24,139	1.820	1.820	1	N/A		0
		CalTrust - Medium Term Fund (City)	Pooled Treasury - Joint Power Financing Authority	CalTrust	999-10203	3,234,361	3,234,361	3,234,361	1.710	1.710	1	N/A		0
			Subtotal and Average			26,221,554	26,221,554	26,221,554	1.857	1.857	1			0
Money Market Savings														
		Mechanics Bank	Money Market Savings (City)	City	999-10102	5,418,026	5,418,026	5,418,026	0.080	0.080	1	N/A		0
		Bank of the West	Money Market Savings - Police Evidence Trust	City	999-10104	107,731	107,731	107,731	0.080	0.080	1	N/A		0
84501100	999491905	Wells Fargo Bank	Money Market - WPCP Escrow	Wells Fargo	503-10302	2,617,377	2,617,377	2,617,377	0.030	0.030	1	N/A		0
			Subtotal and Average			8,143,135	8,143,135	8,143,135	0.063	0.063	1			0
Mutual Funds														
19-516680		U.S. Bank	Accrued Income - City Reserve	US Bank	150-10110	31,934	31,934	31,934	1.980	1.980	1	N/A		0
19-516680	31846V203	1st American Government Obligation Fund	Mutual Fund Shares - Class "D" - City Reserve	US Bank	150-10110	68,991	68,991	68,991	1.210	1.210	1	N/A		0
			Subtotal and Average			100,925	100,925	100,925	1.595	1.595	1			0
Certificates of Deposit														
19-516680	02007GLR2	Ally Bank	Certificates of Deposit - City Reserves	US Bank	150-10110	247,000	247,049	247,049	1.800	1.800	986	N/A	9/12/2022	6
19-516680	02587DJ90	American Express Centurion	Certificates of Deposit - City Reserves	US Bank	150-10110	247,000	248,252	248,252	2.250	2.240	344	N/A	12/9/2020	2
19-516680	05580ATL8	Bmw Bank North America	Certificates of Deposit - City Reserves	US Bank	150-10110	247,000	246,849	246,849	1.800	1.800	1,078	N/A	12/13/2022	6
19-516680	140420A59	Capital One Bank	Certificates of Deposit - City Reserves	US Bank	150-10110	248,000	247,065	247,065	1.600	1.610	581	N/A	8/3/2021	3
19-516680	29976DQ86	Everbank Jacksonville FL	Certificates of Deposit - City Reserves	US Bank	150-10110	125,000	124,619	124,619	1.500	1.500	590	N/A	8/12/2021	2
19-516680	38149MAY9	Goldman Sachs BK USA New York	Certificates of Deposit - City Reserves	US Bank	150-10110	246,000	252,261	252,261	2.600	2.530	1,252	N/A	6/5/2023	8
19-516680	48126XAH8	JP Morgan Chase Bank	Certificates of Deposit - City Reserves	US Bank	150-10110	247,000	246,081	246,081	1.650	1.660	594	N/A	8/16/2021	4
19-516680	58404DFE6	Medallion Bk Salt Lake City	Certificates of Deposit - City Reserves	US Bank	150-10110	249,000	248,378	248,378	1.700	1.700	993	N/A	9/19/2022	6
19-516680	59013KCZ7	Merrick Bank	Certificates of Deposit - City Reserves	US Bank	150-10110	249,000	247,324	247,324	1.650	1.660	1,368	N/A	9/29/2023	8
19-516680	61690UGW4	Morgan Stanley Bank Na	Certificates of Deposit - City Reserves	US Bank	150-10110	246,000	252,266	252,266	2.600	2.530	1,253	N/A	6/6/2023	8
19-516680	61760AF46	Morgan Stanley Private Bk Natlassn	Certificates of Deposit - City Reserves	US Bank	150-10110	246,000	252,266	252,266	2.600	2.530	1,253	N/A	6/6/2023	8
19-516680	795450XM2	Sallie Mae Bank	Certificates of Deposit - City Reserves	US Bank	150-10110	125,000	125,645	125,645	2.200	2.190	351	N/A	12/16/2020	1
19-516680	856285QG9	State Bk Indiana New York N Y	Certificates of Deposit - City Reserves	US Bank	150-10110	250,000	250,653	250,653	2.850	2.840	1,632	N/A	6/19/2024	10
19-516680	85916VDN2	Sterling Bank of Poplar Bluff	Certificates of Deposit - City Reserves	US Bank	150-10110	247,000	245,357	245,357	1.650	1.660	1,357	N/A	9/18/2023	8
19-516680	9497485W3	Wells Fargo Bank	Certificates of Deposit - City Reserves	US Bank	150-10110	249,000	248,699	248,699	1.750	1.750	534	N/A	6/17/2021	3
19-516680	949495AF2	Wells Fargo Bank Natl Bk West	Certificates of Deposit - City Reserves	US Bank	150-10110	247,000	247,168	247,168	1.850	1.850	1,095	N/A	12/30/2022	7
19-516680	96009JAR8	Westfield Bank Mass	Certificates of Deposit - City Reserves	US Bank	150-10110	125,000	125,404	125,404	2.550	2.540	132	N/A	5/11/2020	0
			Subtotal and Average			3,840,000	3,855,335	3,855,335	2.035	2.023	905			5
Medium-Term Corporate Notes														
19-516680	037833BS8	Apple Inc.	2.25% Corporate MTN 02/23/2021 - City Reserves	US Bank	150-10110	500,000	502,975	502,975	2.250	2.240	420	AA+	2/23/2021	5
19-516680	478160BT0	Johnson Johnson	2.05% Corporate MTN 3/1/23 - City Reserves	US Bank	150-10110	750,000	754,583	754,583	2.050	2.040	1,156	AAA	3/1/2023	21
19-516680	594918BW3	Microsoft Corp	2.40 % Corporate MTN 02/06/22- City Reserves	US Bank	150-10110	500,000	507,070	507,070	2.400	2.370	768	AAA	2/6/2022	9
19-516680	94988J5T0	Wells Fargo Bank Na	3.625 % Corporate MTN 10/22/21- City Reserves	US Bank	150-10110	500,000	514,605	514,605	3.625	3.520	661	A+	10/22/2021	8
			Subtotal and Average			2,250,000	2,279,233	2,279,233	2.581	2.543	751			11
Federal Agency Securities														
19-516680	3130A92D2	Federal Home Loan Banks	1.52% Agency Bond 8/25/2021 - City Reserves	US Bank	150-10110	1,000,000	996,880	996,880	1.520	1.520	603	AA+	8/25/2021	14
			Subtotal and Average			1,000,000	996,880	996,880	1.520	1.520	603			14
			Investment Portfolio Total and Average			**$ 41,555,613**	**$ 41,597,060**	**$ 41,597,060**	**1.609**	**1.600**	**377**			**5**

Average Years : 1.0

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CITY COUNCIL REPORT

7E

DATE: **FEBRUARY 4, 2020**

TO: **HONORABLE MAYOR AND COUNCIL MEMBERS**

FROM: **ERIC S. CASHER, CITY ATTORNEY**

COPY: **ANDREW MURRAY, CITY MANAGER**

SUBJECT: **RESOLUTION APPROVING CITY MANAGER ANDREW MURRAY'S RESIDENCE OUTSIDE OF THE CITY OF PINOLE**

RECOMMENDATION

Staff recommends that the City Council waive the residency requirement for City Manager Andrew Murray as provided for in Pinole Municipal Code Section 2.04.020.

BACKGROUND

Pinole Municipal Code Section 2.04.020 provides that within one hundred eighty (180) days of reporting to work the City Manager must become a resident of the City of Pinole unless the City Council approves his or her residence outside the City. The City Council may approve the City Manager's residency outside of the City for the full duration of the City Manager's tenure.

DISCUSSION

The City Council conducted a successful recruitment for the position of City Manager in November 2019. On December 17, 2019 the City Council appointed Andrew Murray as the new City Manager for the City of Pinole. Mr. Murray does not currently live in the City of Pinole.

The proposed Resolution, Attachment A, waives the residency requirement and approves Mr. Murray's residence outside of the City throughout his tenure as City Manager as provided for in Pinole Municipal Code Section 2.04.020.

FISCAL IMPACT

Approval of the Proposed Resolution will have no fiscal impact.

ATTACHMENTS

Attachment A – Proposed Resolution

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ATTACHMENT A

RESOLUTION NO. 2020-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, APPROVING CITY MANAGER ANDREW MURRAY'S RESIDENCE OUTSIDE OF THE CITY OF PINOLE

WHEREAS, Section 2.04.020 of the Pinole Municipal Code provides that at the time of appointment a City Manager shall not be required as a condition of the appointment to reside in the City of Pinole; and

WHEREAS, Section 2.04.020 also provides that within one hundred eighty (180) days after reporting for work the City Manager must become a resident of the City of Pinole unless the City Council approves his or her residence outside the City; and

WHEREAS, on December 17, 2019, the City Council of the City of Pinole approved the appointment of Andrew Murray as City Manager; and

WHEREAS, Andrew Murray does not currently live in the City of Pinole; and

WHEREAS, the City Council has the authority to approve the City Manager's residence outside of the City of Pinole pursuant to Municipal Code Section 2.04.020; and

WHEREAS, the City Council hereby approves Andrew Murray's residence outside the City during all relevant times of his tenure as City Manager.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Pinole hereby waives the residency requirement for City Manager Andrew Murray and approves Mr. Murray residing outside of the City of Pinole during his tenure as the City Manager.

PASSED AND ADOPTED at a regular meeting of the Pinole City Council held on the **4th** day of **FEBRUARY 2020,** by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

I, hereby certify that the foregoing resolution was regularly introduced, passed, and adopted on this 4th day of February 2020.

_____

Heather Iopu,CMC
City Clerk

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CITY COUNCIL REPORT

7F

DATE: FEBRUARY 4, 2020

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: TAMARA MILLER, DEVELOPMENT SERVICES DIRECTOR/CITY ENGINEER

SUBJECT: AUTHORIZE REVISED RESPONSE TO GRAND JURY REPORT NO. 1907, "STORMWATER TRASH REDUCTION"

RECOMMENDATION

It is recommended that the City Council approve and authorize the Mayor to sign a revised response to the Grand Jury report No. 1907, “Stormwater Trash Reduction.”

BACKGROUND

Early in California’s history, the California Constitution established grand juries in each county. The California Penal Code includes provisions on the formation, powers, and duties of grand juries.

With respect to public agencies, grand juries are authorized to “investigate and report upon the operations, accounts, and records of the officers, departments, functions, and the method or systems of performing the duties of any such city or joint powers agency and make such recommendations as it may deem proper and fit.” (Cal. Penal Code section 925a) Within 90 days after the grand jury submits a report regarding the operations of any public agency, the “governing body of the public agency shall comment to the presiding judge of the superior court on the findings and recommendations pertaining to matters under the control of the governing body...” (Cal. Penal Code section 933(c))

REVIEW AND ANALYSIS

In June 2019, the Grand Jury submitted report No. 1907, “Stormwater Trash Reduction,” and required that the City of Pinole and other public agencies in the County respond regarding the report’s findings and recommendations.

The Grand Jury made nine findings and four recommendations in the Report. The City of Pinole was required to respond specifically to five of the findings and three recommendations. City staff prepared a draft letter of response to the findings and recommendations. On August 20, 2019, the City Council approved the response, which staff subsequently submitted to the Grand Jury.

In a letter dated December 12, 2019, the Grand Jury requested that the City review and resubmit responses to two recommendations so that they would conform to the legally permitted response options. City staff has created a draft revised letter of response, conforming to permitted response options, for Council's consideration and possible approval.

FISCAL IMPACT

Fiscal impacts of providing a response to the letter are minor. But the overall fiscal impacts for trash capture compliance as per the recommendations in the report are not yet known.

ATTACHMENTS

A: Draft Revised City of Pinole Response
B: Grand Jury Report: "Stormwater Trash Reduction"
C: Pinole's Responses to the Grand Jury Report August 21, 2019

ATTACHMENT A

CITY OF PINOLE

2131 Pear Street
Pinole, CA 94564

Phone: (510) 724-9833
FAX: (510) 724-9826
www.ci.pinole.ca.us

February 4, 2020

Richard S. Nakano, Foreperson
Contra Costa County Civil Grand Jury
P. O. Box 431
Martinez, CA 94553

Re: City of Pinole ***Revised*** Response to Grand Jury Report No. 1907: "Stormwater Trash Reduction" by 2019 Contra Costa Grand Jury

Dear Mr. Nakano,

Below please find the City of Pinole's responses to Grand Jury Report No. 1907: "Stormwater Trash Reduction".

Grand Jury Findings:

1. ***The 2015 Municipal Regional Stormwater Permit requires most the cities, towns to take action to reduce trash discharge by 80%, from 2009 baseline levels, by July 1, 2019.***

   Response: The City of Pinole agrees with this finding.

4. **In June, 2018, Hercules and Pinole were issued Cease and Desist Orders by the Water Board requiring them to improve their performance in meeting the trash reduction goals.**

   Response: The City of Pinole agrees with this finding.

6. **Both CCCWP and LAFCO report that unfunded federal and state mandated stormwater permit compliance programs are challenged for cities, towns, and the County.**

   Response: The City of Pinole agrees with this finding.

7. **Concord, El Cerrito, Hercules, Lafayette, Martinez, Pinole, Pittsburg, Richmond, San Pablo and Walnut Creek have established ordinances banning Styrofoam food packaging in their communities.**

   Response: The City of Pinole agrees with this finding.

8. **Caltrans reports that highways and ramps along portions of Highway 4 and 24, and Interstates 80, 580, and 680 in Antioch, El Cerrito, Richmond, and the unincorporated areas of the County are high trash generation areas.**

   Response: The City of Pinole partially disagrees with this finding. The City of Pinole should also be listed as impacted by high trash generation along the portion of Interstate 80 and the ramps in Pinole.

9. **No narrative summary of the accomplishments, challenges, cost and funds needed to fully comply with the Permit is provided in the required annual reports prepared by CCCWP, the County and each city and town.**

   Response: The City of Pinole agrees with this finding.

Grand Jury Recommendations:

1. **The City Councils of Hercules and Pinole should each consider directing their city manager to implement trash controls to bring them into compliance with 80% trash reduction goal by December 31, 2019.**

   Response: The recommendation has been implemented. Summary as follows:

   R1-1. The City of Pinole adopted a trash capture ordinance in late 2017. The City hosted a vendor fair to introduce commercial property owners and managers to trash capture manufacturers and installers. Implementation and compliance efforts are ongoing. The City has performed three direct mailings at targeted commercial property owners and managers educating them about the requirements of the ordinance. We have experienced a significant number of property owners and managers seeking and achieving compliance. We continue to address compliance as a component of code enforcement.

   R1-2. The Pinole City Council approved as part of the FY19/20 annual operating budget more than double the funding for the Code Enforcement division. Staffing has increased facilitating more active code enforcement activities.

   R1-3. The City of Pinole hosted a tour with three staff members of the RWQCB to demonstrate the compliance efforts. The RWQCB staff was able to see many properties in compliance as well as a few that were not in compliance.

   R1-4. A Code Enforcement Officer visited restaurants in Pinole in the 4th quarter of FY 18/19 to educate businesses about the Styrofoam ban. The Code Enforcement Officer revisited every restaurant, and all were in compliance with the Styrofoam ban.

   R1-5. In FY 17/18 the Pinole City Council approved a capital project to install trash capture devices in several additional medium to low trash volume roads. Additionally,

the project included the installation of trash capture devices in City owned parking lots in high trash capture areas.

3. ***The Board of Supervisors and all City/Town Councils should consider directing staff to provide concise summary of their Annual reports, citing their accomplishments, challenges, cost and funds needed to fully comply with the Permit, by December 31, 2019***.

Response: The recommendation has not yet been implemented but will be implemented in the future. The City of Pinole will provide a concise summary of our accomplishments with the Annual Report. The City of Pinole will cite accomplishments, challenges, costs and funds needed to comply with the permit. At this time, it is expected that costs will need to be shared by the CCCWP, private property owners, Caltrans, and the City.

4. ***The Board of Supervisors and all City/Town Councils should consider identifying additional revenue sources to fully fund Permit requirements in order to comply with the Permit and avoid potential liability, by June 30, 2020.***

Response: The recommendation has been implemented.

R4-1.The City of Pinole has directed funding from the Solid Waste Fund for the purchase of a Street Sweeper to aid with permit compliance.

R4-2.The City of Pinole directs some road maintenance funding toward the cost of implementing the street sweeping program to aid with permit compliance.

R4-3.The City of Pinole has passed an ordinance which requires an investment by commercial property owners to provide trash capture devices in private collection systems linked to the City of Pinole collection system.

R4-4.The City of Pinole has already passed local sales tax revenue measures for Police, Fire, Recreation, and Road Maintenance with portions going to public infrastructure operations, maintenance, and improvements. The City's ability to continue to pass local sales tax measures is capped by State law.

R4-5.The City, as part of the CCCCWP, has supported legislation at the State level to create a utility user fee structure for stormwater programs.

If you have any questions about the above, please do not hesitate to contact City Manager Andrew Murray at (510) 724-8933.

Sincerely,

Roy Swearingen
Mayor

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ATTACHMENT B

A REPORT BY
THE 2018-2019 CONTRA COSTA COUNTY GRAND JURY
725 Court Street
Martinez, California 94553

Report 1907

Stormwater Trash Reduction

Are We Doing All That We Can?

APPROVED BY THE GRAND JURY

Date MAY 22, 2019

RICHARD S. NAKANO
GRAND JURY FOREPERSON

ACCEPTED FOR FILING

Date MAY 23 2019

ANITA SANTOS
JUDGE OF THE SUPERIOR COURT

Contact: Richard S. Nakano
Foreperson
925-522-6941

Contra Costa County Grand Jury Report 1907

Stormwater Trash Reduction

Are We Doing All That We Can?

**TO: Contra Costa County Board of Supervisors;
City/Town Councils of: Antioch, Brentwood, Clayton, Concord, Danville, El Cerrito, Hercules, Lafayette, Martinez, Moraga, Oakley, Orinda, Pinole, Pittsburg, Pleasant Hill, Richmond, San Pablo, San Ramon, Walnut Creek**

SUMMARY

What is being done about the discarded paper, plastics, and other unwanted junk that ends up along our local streets, freeways, and public areas? This trash is polluting our local creeks, rivers, the San Francisco Bay, and the ocean itself. Is anything being done to fix this regional problem that has global implications? What more can we do as citizens, cities, and Contra Costa County (the County) to help keep our waterways clean?

The federal Clean Water Act, as amended by the Water Quality Act of 1987, requires permits for stormwater discharges from municipal systems to prevent stormwater from washing harmful pollutants into waterways. Under the Clean Water Act, these discharges are considered to be significant contributors of pollutants to waters of the United States. Discharges from stormwater systems operated by the County and each of its 19 cities and towns are also subject to the requirements of the Clean Water Act.

The Clean Water Act is enforced locally by the San Francisco Regional Water Quality Control Board (Water Board) through a Municipal Regional Stormwater Permit (Permit), issued in 2015. This Permit requires Contra Costa County and its cities and towns, along with other cities and the counties of Alameda, San Mateo, and Santa Clara, to reduce trash discharged from their storm sewers. Under the Permit, cities, towns, and counties are required to reduce their trash discharged by storm sewers by 80% from 2009 base levels by July 1, 2019. Cities and counties are required to prepare detailed

annual reports that document their trash abatement performance.

Cities, towns, and the County get credit toward their percent trash reduction by reducing the amount of trash discharged from their storm sewer systems. They accomplish this primarily by installing and maintaining trash capture devices which separate trash from entering a stormwater system and waterways. They can also take steps to control trash at its source by limiting businesses from providing plastic straws, plastic bags, and/or Styrofoam cups, bowls, plates, takeout containers, and serving trays. For these source control programs, there is a maximum of 10% credit available under the Permit.

The California Department of Transportation (Caltrans) also owns, operates, and maintains significant storm sewer systems within the County. Under a separate permit, Caltrans is also required to implement control measures in all of its high-trash-generating areas. These include freeways and ramps in high density residential, commercial, and industrial areas. The Water Board recently issued an enforcement order against Caltrans to increase its trash cleanup efforts on Bay Area highways, or face heavy fines.

This report examines how the County, its cities, and towns are performing with regard to the Permit's trash reduction goals. Our investigation revealed that most of the cities and towns in the County are on target to achieve the 80% trash reduction goal.

The cities of Hercules and Pinole are underperforming toward achieving this 80% goal. The Grand Jury recommends that the cities of Hercules and Pinole consider taking steps to improve performance to comply with required trash reduction goals by installing trash capture devices and instituting source control programs.

The Grand Jury also recommends that cities, towns, and the County consider publishing annual reports in summary form, citing accomplishments and challenges, including the costs and funds needed to comply with the Permit requirements. One solution is to prevent the generation of pollution at its source. This includes limiting the use of Styrofoam cups, bowls, plates, and takeout containers.

Cities, towns, and the County should consider identifying additional revenue sources to fully fund Permit requirements in order to comply with the Permit and avoid potential liability.

METHODOLOGY

In the course of its investigation, the Grand Jury:

- Examined how the County and its cities and towns are performing with regard to their trash reduction mandates
- Explored how Permit compliance information is communicated to the citizens and elected officials in Contra Costa County

- Interviewed staff from: Contra Costa Clean Water Program, Contra Costa County Public Works, and selected cities
- Interviewed representatives from an environmental Non-governmental Organization, and the Water Board
- Reviewed stormwater permits, reports, and documents
- Reviewed information available on the Contra Costa Clean Water Program website (www.cccleanwater.org)
- Reviewed media reports

BACKGROUND

Federal and State Stormwater Regulations

The 1972 Federal Water Pollution Control Act (the Clean Water Act) regulates water quality standards for all public and private wastewater discharges into waterways. These water quality standards are set using National Pollutant Discharge Elimination System (NPDES) permits which regulate waste discharges into waters of the United States. In 1987, the Clean Water Act was amended and expanded to include stormwater discharges from municipal-owned/operated storm drains. In 1990, NPDES stormwater permit application requirements for municipal stormwater discharges were established by the U.S. Environmental Protection Agency.

In California, the federal NPDES permit program is administered and enforced by the State Water Resources Control Board through nine Regional Water Quality Control Boards. These water boards issue permits to prevent stormwater from washing harmful pollutants into waterways. Permits are updated and reissued approximately every five years. The first county-wide stormwater permits were issued in the early 1990s.

Contra Costa Clean Water Program

In 1991, in response to the expanded Federal and State stormwater regulations, the County, its cities, and towns established the Contra Costa Clean Water Program (CCCWP). Its purpose is to provide a uniform approach to address Water Board permit requirements and implement activities jointly carried out by the cities, towns, and the County.

The CCCWP comprises Contra Costa County, 19 cities and towns, and the Contra Costa County Flood Control and Water Conservation District. These are:

- Contra Costa County Flood Control and Water Conservation District
- Clayton
- Concord
- El Cerrito
- Hercules
- Lafayette
- Martinez
- Orinda
- Pinole
- Pittsburg
- Pleasant Hill
- Richmond
- San Pablo
- San Ramon
- Walnut Creek
- Town of Danville
- Town of Moraga
- Antioch
- Brentwood
- Oakley
- Contra Costa County unincorporated areas

Current Stormwater Permit

According to the Water Board, stormwater is a significant source of certain pollutants that cause or contribute to water quality pollution in the region. To address this problem the Water Board issued county-wide municipal stormwater permits in the early 1990s.

In 2015, the Water Board re-issued these county-wide municipal stormwater permits as one Municipal Regional Stormwater NPDES Permit (Permit) to regulate stormwater discharges from municipalities and local agencies in Alameda, central and western Contra Costa, San Mateo, and Santa Clara counties, and the cities of Fairfield, Suisun City, and Vallejo. In February, 2019, the cities of Antioch, Brentwood, and Oakley and the eastern portion of Contra Costa County were formally added to the Permit.

Under the Permit, cities, towns, and counties are required to prohibit the discharge of materials other than stormwater into storm drain systems and watercourses. Each city, town, and county is individually responsible for complying with the Permit requirements to meet their pollution reduction goals. The Permit allows cities, towns, and counties to collaborate in designing, developing, and implementing new solutions to reduce stormwater pollution.

The Permit includes stormwater management regulations for the following: trash reduction, new real estate development and redevelopment, illicit discharge, and public information and outreach. The Permit also regulates stormwater from industrial and commercial sites, construction sites, pesticides, mercury, PCB's, and copper.

According to the Water Board, the sources of trash include discharges from the storm drain system, windblown trash, and other discharges such as direct dumping and homeless encampments. This trash washes into San Francisco Bay and the ocean, where it becomes part of a global problem. It is unsightly, can cause storm drain blockage, decreases property values, and impacts recreational use and wildlife habitat in waterways. Trash such as plastic bags may harm wildlife through entanglement or ingestion. Trash may also contain hazardous materials such as heavy metals, toxic chemicals, oil and grease products, and other pollutants that are unhealthy and harmful to people and the environment.

Failure to comply with the discharge requirements constitutes a violation of the

California Water Code and the Clean Water Act. If there is a violation, the Water Board may impose fines and other civil liabilities. The Water Board may also refer violators to the State Attorney General who can seek civil monetary penalties and injunctive relief, or take other appropriate enforcement actions.

Preventing Trash at its Source

A key element in any trash reduction program is to stop pollution before it harms the environment. Programs that prevent trash at its source (commonly referred to as "source control") include banning businesses from providing plastic bags, plastic straws, and Styrofoam cups, bowls, plates, and takeout containers.

Plastic bags are not biodegradable and take hundreds of years to decompose. This results in plastics littering the environment, degrading creeks and waterways, and adversely effecting wildlife. When bags decompose, toxins are released into the soil and water, harming land and marine wildlife. Plastic straws are hazardous to the environment because they settle in the landfills, clog storm drains, and collect in the ocean. Styrofoam is a plastic commonly found in packing and food packaging. It is rarely reused, is an abundant form of litter hazardous to land and marine life and can take 500 years to decompose.

On November 8, 2016, California voters approved Proposition 67 which bans the use of carry-out plastic bags that once were given at grocery stores and food marts. They now offer customers the option to purchase either recycled paper or reusable plastic bags. As an example, the City of San Jose implemented a successful source control program. Its 2011 plastic bag ban resulted in a litter reduction of approximately 89% in the storm drain system, 60% in the creeks and rivers, and 59% in city streets and neighborhoods. A state law (AB1884) limiting full-service restaurants in the state from handing out single-use plastic straws became effective on January 1, 2019.

DISCUSSION

This report focuses on the trash reduction requirement of the Permit. The report examines how the County, cities, and towns are performing regarding reducing trash in creeks and waterways. It also explores how information can be better communicated to citizens in the County.

Trash Reduction Requirements

Cities, towns, and the County are required to implement trash control actions in accordance with procedures and the schedule outlined in the Permit.

The trash reduction schedule in the Permit requires that each city, town, and the County reduce trash from their 2009 baseline levels, using requirements and accounting

procedures contained in the Permit. The trash reduction goals and schedule are as follows:

- 70% by July 1, 2017
- 80% by July 1, 2019
- 100% by July 1, 2022

The cities of Antioch, Oakley, Brentwood, and the eastern unincorporated areas of the County were added to the Permit in February, 2019. They have a modified goal to reduce trash by 70% from their 2016 baseline trash levels by December 31, 2019.

Cities, towns, and the County receive credit toward their trash reduction goal by reducing the amount of trash discharged from their storm sewer systems. They accomplish this by installing and maintaining trash capture devices which prevent trash from entering stormwater systems and waterways. The percent reduction in trash is calculated by applying a formula that compares current levels with 2009 baseline amounts.

Cities, towns, and the County can take additional steps to control trash at its source by limiting businesses from providing Styrofoam cups, bowls, plates, takeout containers, and serving trays. For these source control programs there is a maximum of 10% credit toward the trash reduction goal available in the Permit.

As explained below, some cities and towns have already instituted source control programs, which they expect will reduce the amount of trash released into the environment. Most have also implemented trash management actions, such as increased street sweeping; land, creek and shoreline cleanups; and homeless encampment cleanups.

Table 1 illustrates:

- The percent reduction in trash, from 2009 baseline levels, that each city, town, and the County unincorporated areas achieved in Fiscal Year (FY) 2017-18
- The number of trash capture devices installed
- Cities that have implemented a source control program

Table 1
FY 2017-18 Trash Reduction Achieved

City/Town/County	FY 2017-18 Total % Trash Reduction	Full Trash Capture Devices Installed	Source Control Programs
Antioch	NA	1	NA
Brentwood	83.3 %	91	No
Clayton	99.5%	195	No
Concord	83.0%	451	No
Danville	100.0%	74	Yes
El Cerrito	84.5%	122	Yes
Hercules	69.0%	41	Yes
Lafayette	91.7%	38	No
Martinez	91.2%	118	Yes
Moraga	82.0%	121	No
Oakley	67.0%	68	No
Orinda	85.6%	5	No
Pinole	31.0%	113	Yes
Pittsburg	83.4%	127	Yes
Pleasant Hill	78.0%	123	Yes
Richmond	83.4%	170	Yes
San Pablo	87.7%	128	Yes
San Ramon	100.0%	81	No
Walnut Creek	95.9%	202	Yes
County unincorporated areas	75.0%	286	pending

Source: CCCWP Website https://www.cccleanwater.org/resources/reports
NA: data not available
Note: Antioch, Oakley, Brentwood and the eastern unincorporated areas of the County are required to achieve a trash reduction goal of 70% by December 31, 2019. All others are required to achieve a trash reduction goal of 80% by July 1, 2019.

Brentwood, Clayton, Concord, Danville, El Cerrito, Lafayette, Martinez, Moraga, Orinda, Pittsburg, Richmond, San Pablo, San Ramon, and Walnut Creek indicate that they have already reached their July 1, 2019 trash reduction goal of 80% from 2009 levels.

The cities of Hercules, Oakley, and Pinole report achieving less than 70% trash reduction in their latest annual reports. In June, 2018, Hercules and Pinole were issued Cease and Desist Orders by the Water Board requiring them to improve their

performance in meeting the required trash reduction goals. The Orders set deadlines for implementing trash controls that will bring the cities into compliance with the 80% trash load reduction relative to 2009 baseline conditions, by July 1, 2019.

Source Control Programs

One way for the County, cities, and towns to help achieve their trash reduction goals is to focus on source control programs. These programs can reduce the amount of litter that enters the stormwater system.

Danville, Pittsburg, Pleasant Hill, Richmond, San Pablo, and Walnut Creek implemented ordinances banning single-use plastic bags prior to the ban becoming law in California.

Ten cities also have established ordinances banning Styrofoam food packaging. They are: Concord, El Cerrito, Hercules, Lafayette, Martinez, Pinole, Pittsburg, Richmond, San Pablo, and Walnut Creek. The County is proposing an ordinance to ban Styrofoam container use by companies selling food and beverages, private care facilities, and County establishments in the unincorporated areas.

Brentwood, Clayton, Concord, Lafayette, Moraga, Oakley, Orinda, and San Ramon have not reported source control programs as part of their trash reduction goals.

Trash Reduction along Caltrans Freeways and Ramps

Caltrans owns, operates, and maintains freeways and ramps within the County. In a separate permit issued by the State Water Resources Control Board in 2012, and amended in 2014 and 2015, Caltrans is required to implement control measures in all high trash generating areas. These areas include freeways and ramps in high density residential, commercial, and industrial areas in Contra Costa County.

Caltrans is a state agency outside the Grand Jury's jurisdiction. However, it acknowledges that its freeways and ramps are collectors of trash and debris. Caltrans developed a work plan in 2016 to "ensure maximum environmental benefit while also achieving mobility and safety benefits to the traveling public." (Caltrans, Trash Load Reduction Workplan for the San Francisco Bay Region, 2016). In the County, the Workplan indicated that high trash level stretches include portions of Highways 4 and 24, and Interstate 80.

Table 2 shows the ramps with high trash levels:

Table 2
Highway Ramps with High Trash Levels

Highway	Ramps
HWY4	Loveridge Rd, Railroad Ave., Morello Ave., McEwen Ave., and Willow Ave.
I-80	Cutting Blvd, Potrero Ave., Carlson Blvd, Central Ave., Appian Way, Richmond Parkway, San Pablo Dam Road, San Pablo Ave., MacDonald Ave., and Buchanan St.
I-580	Regatta Blvd., Bayview Ave., and Central Ave.
I-680	Willow Pass Road

On November 7, 2018, a letter urging the Water Board to take enforcement action against Caltrans was signed by two Contra Costa County Supervisors, elected officials from the cities of Antioch, El Cerrito, and Richmond, and over 60 elected officials from Alameda, San Mateo, and Santa Clara counties. The letter urged the Water Board to order Caltrans to:

- Install trash capture devices in "very high" and "high" trash generation areas wherever feasible;
- Increase frequency of trash removal; and
- Collaborate with municipalities and local agencies to implement these solutions.

According to the Water Board, Caltrans has identified portions of its highways and ramps "that generate significant amounts of trash but has not identified an acceptable schedule for timely implementation of trash controls to meet [p]ermit" requirements. (Water Board, Cease and Desist Order No. R2-2019-0007). In February, 2019, the Water Board ordered Caltrans to install devices to capture roadway debris or otherwise clean up all 8,820 acres of land under its jurisdiction in the Bay Area identified as "significant trash generating areas" by 2026. Failure to comply with the directive could result in fines of up to $25,000 a day.

Trash from Homeless Encampments

Waste from homeless encampments close to creeks present an environmental hazard. The Contra Costa County Coordinated Outreach and Engagement Team (CORE) collects and removes over 6,000 pounds of trash each month at homeless sites. CORE regularly visits homeless encampments to identify needs of the homeless. CORE encourages the homeless to clean up after themselves by providing trash bags.

Permit Compliance Costs

Stormwater permit compliance activities in most Contra Costa County cities, towns, and the County are funded by a Stormwater Utility Assessment (SUA) authorized in 1993. Rates range from $25 to $45 a year for single-family homes. In FY 2017-18 the revenues collected countywide totaled $15.1 million. These funds are used to support the Permit compliance activities undertaken by each of the cities, towns, the County, and CCCWP.

The cities of Richmond and Brentwood do not have a stormwater utility assessment. Their stormwater pollution prevention activities are funded from other revenue sources, and the cities' general funds.

The authority to raise taxes or assessment fees to pay for governmental services, including stormwater related activities, is limited by voter initiatives such as Proposition 13 and Proposition 218. Stormwater assessment rates have maximum limits, established by each city, town, and the County in 1993. They all reached their maximum rates by FY 2009-10. Since then, cities, towns, and the County have been supplementing their SUA revenues with funding from other sources, including their general funds.

The County is responsible for complying with the Permit provisions only in the unincorporated areas. The County estimates its compliance costs to be $5 million per year. Of that amount, $2.2 million per year is budgeted for trash reduction related activities.

The County receives about $3.8 million per year in SUA revenue, road, and flood control funding. The County estimates that it will need an additional $1.2 million per year to meet all the Permit requirements.

Revenue shortfalls may prevent the County from meeting its stormwater trash reduction goals. Failure to comply with the Permit would leave the County liable for substantial fines from the Water Board. In order to achieve a trash reduction goal of 100%, the County may need to consider seeking additional sources of funding.

Both the CCCWP and the Contra Costa Local Agency Formation Commission (LAFCO) report that unfunded federal and state mandated stormwater permit compliance programs are a challenge for cities, towns, and the County. In its 2019 Municipal Service Review, LAFCO reports, "[s]tormwater control requirements mandated by regional and state agencies are increasing the cost of treating stormwater without providing compensating new revenue sources." To address this funding shortfall, the Grand Jury recommends that cities, towns, and the County consider undertaking efforts to identify additional funding sources to fully fund Permit requirements in order to comply with the Permit and avoid potential liability.

Public Awareness

The required Annual Reports provide a detailed breakdown of performance toward complying with all the Permit provisions by the CCCWP, each city, town, and the County. The CCCWP 2017-18 Annual Report documenting permit compliance activities it conducted during the year totals 564 pages. Each city, town, and the County also prepared a similar report documenting its permit compliance performance. These reports each range in length from 58 to 177 pages. They are filled with forms and tables supplied by the Water Board, which document accomplishments for the year. No narrative summary is provided identifying accomplishments, challenges, costs, and funds needed to fully comply with the Permit. The Grand Jury recommends that to enable the public to understand these issues, CCCWP, each city, town, and the County should consider providing a narrative summary of their efforts to achieve Permit requirements.

FINDINGS

F1. The 2015 Municipal Regional Stormwater Permit requires most of the cities, towns, and the County to take action to reduce trash discharges by 80%, from 2009 baseline levels, by July 1, 2019

F2. Antioch, Brentwood, Oakley, and the eastern portion of the County were added to the Permit in February, 2019 and have a requirement to reduce trash discharges by 70%, from their 2016 baseline trash levels, by December 31, 2019.

F3. Using the formula prescribed in the Permit, Brentwood, Clayton, Concord, Danville, El Cerrito, Lafayette, Martinez, Moraga, Orinda, Pittsburg, Richmond, San Pablo, San Ramon, and Walnut Creek report that they have already reached their July 1, 2019 trash reduction goals.

F4. In June, 2018, Hercules and Pinole were issued Cease and Desist Orders by the Water Board requiring them to improve their performance in meeting their trash reduction goals.

F5. The County estimates that it will need an additional $1.2 million per year to meet all the Permit requirements.

F6. Both the CCCWP and LAFCO report that unfunded federal and state mandated stormwater permit compliance programs are a challenge for cities, towns, and the County.

F7. Concord, El Cerrito, Hercules, Lafayette, Martinez, Pinole, Pittsburg, Richmond, San Pablo, and Walnut Creek have established ordinances banning Styrofoam food packaging in their communities.

F8. Caltrans reports that highways and ramps along portions of Highways 4 and 24, Interstates 80, 580, and 680 in Antioch, El Cerrito, Richmond, and in the unincorporated areas of the County are high trash generation areas.

F9. No narrative summary of the accomplishments, challenges, costs, and funds needed to fully comply with the Permit is provided in the required annual reports prepared by CCCWP, the County, and each city and town.

RECOMMENDATIONS

R1. The City Councils of Hercules and Pinole should each consider directing their city manager to implement trash controls to bring them into compliance with the 80% trash reduction goal by December 31, 2019.

R2. The City/Town Councils of Antioch, Brentwood, Clayton, Danville, Moraga, Oakley, Orinda, Pleasant Hill, and San Ramon should consider limiting the use of Styrofoam containers in their communities by June 30, 2020.

R3. The Board of Supervisors and all City/Town Councils should consider directing staff to provide a concise summary of their Annual Reports, citing their accomplishments, challenges, costs, and funds needed to fully comply with the Permit, by December 31, 2019.

R4. The Board of Supervisors and all City/Town Councils should consider identifying additional revenue sources to fully fund Permit requirements in order to comply with the Permit and avoid potential liability, by June 30, 2020.

REQUIRED RESPONSES

	Findings	Recommendations
Contra Costa County Board of Supervisors	F1, F2, F5, F6, F8, and F9	R3 and R4
City of Antioch	F2, F6, F8, and F9	R2, R3, and R4
City of Brentwood	F2, F3, F6, and F9	R2, R3, and R4
City of Clayton	F1, F3, F6, and F9	R2, R3, and R4
City of Concord	F1, F3, F6, F7, and F9	R3 and R4
Town of Danville	F1, F3, F6, and F9	R2, R3, and R4
City of El Cerrito	F1, F3, F6, F7, F8, and F9	R3 and R4
City of Hercules	F1, F4, F6, F7, and F9	R1, R3, and R4
City of Lafayette	F1, F3, F6, F7, and F9	R3 and R4
City of Martinez	F1, F3, F6, F7, and F9	R3 and R4
Town of Moraga	F1, F3,F6, and F9	R2, R3, and R4
City of Oakley	F2, F6, and F9	R2, R3, and R4
City of Orinda	F1, F3, F6, and F9	R2, R3, and R4
City of Pinole	F1, F4, F6, F7, and F9	R1, R3, and R4
City of Pittsburg	F1, F3, F6, F7, and F9	R3 and R4
City of Pleasant Hill	F1, F6, and F9	R2, R3, and R4
City of Richmond	F1, F3, F6, F7, F8, and F9	R3 and R4
City of San Pablo	F1, F3, F6, F7, and F9	R3 and R4
City of San Ramon	F1, F3, F6, and F9	R2, R3, and R4
City of Walnut Creek	F1, F3, F6, F7, and F9	R3 and R4

These responses must be provided in the format and by the date set forth in the cover letter that accompanies this report. An electronic copy of these responses in the form of a Word document should be sent by e-mail to ctadmin@contracosta.courts.ca.gov and a hard (paper) copy should be sent to:

Civil Grand Jury – Foreperson
725 Court Street
P.O. Box 431
Martinez, CA 94553-0091

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CITY OF PINOLE

2131 Pear Street
Pinole, CA 94564

Phone: (510) 724-9833
FAX: (510) 724-9826
www.ci.pinole.ca.us

August 21, 2019

Richard S. Nakano, Foreperson
Contra Costa County Civil Grand Jury
P. O. Box 431
Martinez, CA 94553

Re: City of Pinole Response to Grand Jury Report No. 1907: "Stormwater Trash Reduction" by 2019 Contra Costa Grand Jury

Dear Mr. Nakano,

Below please find the City of Pinole's responses to Grand Jury Report No. 1907: "Stormwater Trash Reduction".

Grand Jury Findings:

1. ***The 2015 Municipal Regional Stormwater Permit requires most the cities, towns, and the County to take action to reduce trash discharge by 80%, from 2009 baseline levels, by July 1, 2019.***

   Response: The City of Pinole agrees with this finding.

4. ***In June, 2018, Hercules and Pinole were issued Cease and Desist Orders by the Water Board requiring them to improve their performance in meeting their trash reduction goals.***

   Response: The City of Pinole agrees with this finding.

6. ***Both the CCCWP and LAFCO report that unfunded federal and state mandated stormwater permit compliance programs are challenged for cities, towns, and the County.***

   Response: The City of Pinole agrees with this finding.

7. ***Concord, El Cerrito, Hercules, Lafayette, Martinez, Pinole, Pittsburg, Richmond, San Pablo and Walnut Creek have established ordinances banning Styrofoam food packaging in their communities.***

   Response: The City of Pinole agrees with this finding.

8. ***Caltrans reports that highways and ramps along portions of Highway 4 and 24, and Interstates 80, 580, and 680 in Antioch, El Cerrito, Richmond, and the unincorporated areas of the County are high trash generation areas.***

   Response: The City of Pinole partially disagrees with this finding. The City of Pinole should also be listed as impacted by high trash generation along the portion of Interstate 80 and the ramps that are in Pinole.

9. ***No narrative summary of the accomplishments, challenges, cost and funds needed to fully comply with the Permit is provided in the required annual reports prepared by CCCWP, the County and each city and town.***

   Response: The City of Pinole agrees with this finding.

Grand Jury Recommendations:

1. ***The City Councils of Hercules and Pinole should each consider directing their city manager to implement trash controls to bring them into compliance with 80% trash reduction goal by December 31, 2019.***

   Response: The recommendation has been implemented. Summary as follows:

   R1-1. The City of Pinole adopted a trash capture ordinance in late 2017. The City hosted a vendor fair to introduce commercial property owners and managers to trash capture manufacturers and installers. Implementation and compliance efforts are ongoing. The City has performed three direct mailings at targeted commercial property owners and managers educating them about the requirements of the ordinance. We have experience a significant number of property owners and managers seeking and achieving compliance. We continue to address compliance as a component of our Code Enforcement activities.

   R1-2. The Pinole City Council approved as part of the FY 2019/20 annual operating budget more than double the funding for the Code Enforcement division. Staffing has increased, facilitating more active Code Enforcement activities.

   R1-3. The City of Pinole hosted a tour with three staff members of the RWQCB to demonstrate the compliance efforts. The RWQCB staff was able to see many properties in compliance as well as a few that were not in compliance.

   R1-4. A Code Enforcement Officer visited restaurants in Pinole in the 4th quarter of FY 2018/19 to educate businesses about the Styrofoam ban. The Code Enforcement Officer revisited every restaurant and all were in compliance with the Styrofoam ban.

R1-5. In FY 2017/18 the Pinole City Council approved a capital project to install trash capture devices in several additional medium to low trash volume roads. Additionally, the project included the installation of trash capture devices in City owned parking lots in high trash capture areas.

3. ***The Board of Supervisors and all City/Town Councils should consider directing staff to provide concise summary of their Annual Reports, citing their accomplishments, challenges, costs and funds needed to fully comply with the Permit, by December 31, 2019.***

   Response: The recommendation has not yet been implemented but in part will be implemented in the future. The City of Pinole will provide a concise summary of our accomplishments with our Annual Report. The City of Pinole is not able to quantify the full cost to comply with the Permit. Costs will be shared by the CCCWP, private property owners, Caltrans, and the City.

4. ***The Board of Supervisors and all City/Town Councils should consider identifying additional review sources to fully fund Permit requirements in order to comply with the Permit and avoid potential liability, by June 30, 2020.***

   Response: The recommendation has, in part, been implemented. Additionally, parts of the recommendation require further analysis.

   R4-1. The City of Pinole has directed funding from the Solid Waste Fund for the purchase of a Street Sweeper to aid with permit compliance.

   R4-2. The City of Pinole directs some road maintenance funding toward the cost of implementing the street sweeping program to aid with permit compliance.

   R4-3. The City, as part of the CCCCWP, has supported legislation at the State level to create a utility user fee structure for stormwater programs. The State legislature has failed to pass such legislation.

   R4-4. The City of Pinole has already passed local sales tax revenue measures for Police, Fire, Recreation, and Road Maintenance. The City's ability to continue to pass local sales tax measures is capped by State law. The City lacks adequate funding for public safety and thus needs to focus local funding measures here prior to unfunded State mandates.

If you have any questions about the above, please do not hesitate to contact City Manager Michelle Fitzer at (510) 724-8933.

Sincerely,

Peter Murray
Mayor

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CITY COUNCIL REPORT

7G

DATE: **FEBRUARY 4, 2020**

TO: **MAYOR AND COUNCIL MEMBERS**

FROM: **TAMARA MILLER, DEVELOPMENT SERVICES DIRECTOR / CITY ENGINEER**

SUBJECT: **DECLARE THE LISTED PROPERTY AS SURPLUS AND DESIGNATE A PURCHASING OFFICER TO DISPOSE OF THE LISTED PROPERTY IN ACCORDANCE WITH THE PROCUREMENT POLICY**

RECOMMENDATION

It is recommended that the City Council adopt a resolution declaring the listed property as surplus and designating the listed staff member to serve as the Purchasing Officer to dispose of the listed property in accordance with the Procurement Policy.

BACKGROUND

As per Section VIII of the current Procurement Policy, “the Purchasing Officer is responsible for the transfer and disposition of surplus City property. ‘Surplus Property’ is used generically to describe any City property that is no longer needed or useable by the holding department. The City Council shall declare item(s) surplus prior to disposal.”

REVIEW & ANALYSIS

The City has a portable stage that is no longer used for any City functions. It occupies valuable storage space. The portable stage is obsolete, and no longer serviceable in its current condition.

As per the Purchasing Policy, the Purchasing Officer will, determine the most appropriate method of disposal that best serves the interest of the City. The policy details appropriate methods as follows:

1. Public Auction - Surplus property may be sold at public auction. City staff may conduct public Auctions, or the City may contract with a professional auctioneer including professional auction services.

2. Bids - Bids may be solicited for the sale of surplus property. Surplus

property disposed of in this manner shall be sold to the highest responsible bidder.

3. Selling for Scrap - Surplus property may be sold as scrap if the Purchasing Officer deems that the value of the raw material exceeds the value of the property as a whole.

4. Negotiated Sale - Surplus property may be sold outright if the Purchasing Officer determines that only one known buyer is available or interested in acquiring the property.

5. No Value Item – Where the Purchasing Officer determines that specific supplies or equipment are surplus and of minimal value to the City due to spoilage, obsolescence or other cause or where the Purchasing Officer determines that the cost of disposal of such supplies or equipment would exceed the recovery value, the Purchasing Officer shall dispose of the same in such a manner as he or she deems appropriate and in the best interest of the City.

FISCAL IMPACT

The listed asset has no value in its current condition. Freeing up storage will ease other work functions.

ATTACHMENT

A Resolution

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ATTACHMENT A

RESOLUTION NO. 2020-___

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, DECLARING THE LISTED PROPERTY AS SURPLUS AND DESIGNATING A PURCHASING OFFICER TO DISPOSE OF THE LISTED PROPERTY IN ACCORDANCE WITH THE PROCUREMENT POLICY

WHEREAS, the Public Works Division has been storing equipment that is obsolete and/or too costly to repair; and

WHEREAS, the list of equipment has no value; and

WHEREAS, the Public Works Division needs to surplus this equipment to free up much needed space; and

WHEREAS, the list of equipment to be declared as surplus property is attached as Exhibit A; and

WHEREAS, the list of equipment assigns a Purchasing Officer who in accordance with the Procurement Policy will determine the best means of disposal.

NOW THEREFORE, BE IT RESOLVED that the Pinole City Council does hereby declare the listed property as surplus and designates a Purchasing Officer to dispose of the listed property in accordance with the procurement policy.

PASSED AND ADOPTED at a regular meeting of the Pinole City Council held on the 4th day of February 2020 by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

I hereby certify that the foregoing resolution was regularly introduced, passed, and adopted on the 4th day of February 2020.

_____
Heather Iopu, CMC
City Clerk

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No.	Description	Age	Inventory ID /License #	Vin/Serial Number	Surplus Reason	Purchasing Officer
1	Portable Stage - steel frame with wooden platform 12' x 40'	estimated over 30 years	none	none	Obsolete / no railing	Tamara Miller
2						
3						
4						
5						
6						
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